

## MarkeTips

Volume 22, Number 6 November/December 2009

GSA and UNICOR, A Fitting Relationship



#### inside this issue



#### More Than Meets the Eye

UNICOR offers a vast array of diverse products and services to customers within the Federal Government and beyond, in more than 80 different Federal Supply Classes! Our commitment to green manufacturing, quality measurement processes, and business relationships with leading American companies has defined UNICOR as a dependable leader from which customers may purchase with full confidence.

As a Department of Justice component, we adhere to a strict code of ethics, incorporate only the highest standards of business practices, and stand firmly behind everything we sell. Our wide spectrum of quality "Made in the USA" products and services, understanding of government business practices, compassion for environmental stewardship, and adoption of Lean Six Sigma as our standard methodology for process improvement, make the most of your procurement dollars. But it's what you don't "see" that makes all the difference!

Empowered to motivate, and committed to "do the right thing," UNICOR is a solid investment in America's future. And your orders help us reduce public assistance costs, compensate victims of crime, support local small businesses (particularly disadvantaged, minority, and women-owned enterprises), promote safety in our communities, and reduce recidivism, by providing federal inmates meaningful job experiences, a solid work ethic, and valuable life skills.

Each year, more than 40,000 federal inmates are released from the Bureau of Prisons into our communities, and rigorous research validates that inmates who participate in the UNICOR program are 24 percent less likely to return to a life of crime, and 14 percent more likely to obtain employment than similar inmates without UNICOR experience.

Since 1934, UNICOR is one program that truly "works" in every sense of the word. As a self-sustaining, government corporation, UNICOR represents an invaluable investment in developing the human potential, leading to lasting, residual benefits. Through publications such as GSA MarkeTips, participation in GSA Expo and GSA Smart Pay, and through ongoing collaborative training and discussions, we look forward to expanding our lines of communication, and to forging our collective resources in a manner which will strengthen the GSA/UNICOR supply chains in fulfillment of our mutual customers' needs.

In closing, I want to thank Paul Prouty, Barney Brasseaux, and the GSA leadership for reaching out to us and extending this invitation to highlight our successful Federal Prison Industries program in this issue of MarkeTips. We appreciate this opportunity and look forward to continued collaboration between our two agencies.

Sincerely,

Paul M. Laird
Chief Operating Officer, UNICOR/Federal Prison Industries



#### **GSA Contracts Put You In Control**

The call to duty is urgent. With so little time to act, you need immediate solutions to meet accelerated timeframes while ensuring transparency, accountability and value. GSA's Multiple Award Schedules and Governmentwide Acquisition Contracts—and our other self-service purchasing programs and online tools—put you in control of the procurement process. We offer the quickest and easiest way to get the products and services you need from pre-qualified vendors at pre-approved competitive prices. Our contracting options provide flexibility to structure orders your way while meeting specific reporting requirements. We're here to help you quickly reinvest in America and move forward to recovery.



GSA is here to help: gsa.gov/recoverysolutions or (800) 488-3111



#### MarkeTips

One Country. One Mission. One Source.

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GSA and UNICOR,

A Fitting Relationship

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COLLABORATION
GSA AND UNICOR

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### A Culture of Collaboration





#### A Fitting Relationship

At first glance, GSA and UNICOR may appear to be uniquely different organizations. Delve a little deeper, however, and discover just how much the two organizations have in common. Like interlocking pieces of a puzzle, the collaborative relationship enjoyed over the years is a "natural fit."



- Share mutual customers;
- · Offer an extensive range of products and services to the federal government;
- · Maintain business relationships with small to multimillion dollar companies;
- · Abide by congressionally mandated laws and the Federal Procurement Regulations;
- Rely on sales, and not appropriations from Congress, to sustain the organizations;
- Meet their respective missions through dedication and customer commitment;
- · GSA and UNICOR are government and know government!

GSA's many components, regional offices, and its thousands of employees help federal agencies better serve the public by offering value, superior workplace environments, expert solutions, as well as acquisition services and management. GSA's Federal Acquisition Service (FAS) branch carries the distinction of offering more products and services than any commercial enterprise in the world.

Similarly, UNICOR consists of several diverse components, from its more than 100 operations located within federal correctional facilities across the country, to its product, services, and administrative branches residing in its Washington, DC, central office headquarters. Like GSA, UNICOR employs thousands and approximately 20,000 are federal inmate workers who, for more than 20 years, have supplied products and services to GSA.





#### **Industrial Products Group**

Federal Prison Industries Industrial Products Group (IPG) has provided military lockers through a GSA contract for over 20 years. As a recipient of a 2007 GSA contract award, the IPG and its vendorpartner, System 2/90, produced and installed signs in the medical facilities of Andrews and Lackland Air Force Bases.

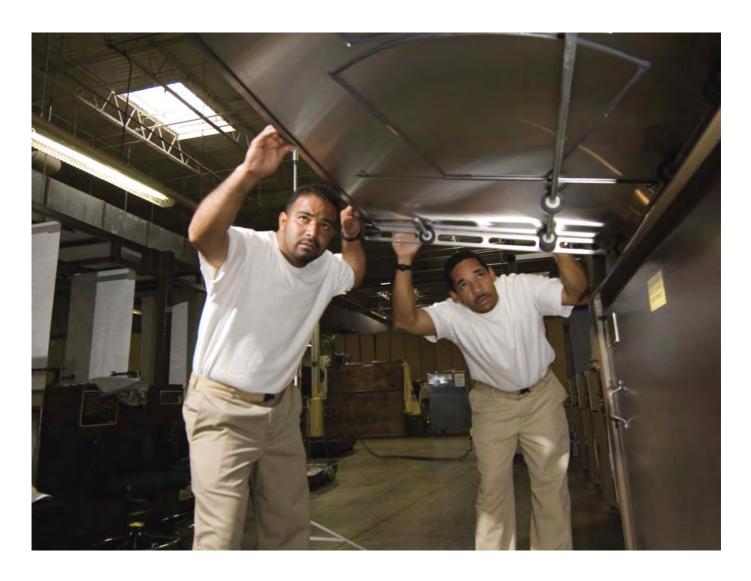
#### **Services Business Group**

UNICOR's longstanding relationship with GSA is not exclusive to IPG. Likewise, over the last 30 plus years, the Services Business Group (SBG) has printed millions of calendar products and forms. UNICOR has served GSA's Northeast region with appointment books, activity schedules, desk and wall calendars, along with high volume production of 150 standard and optional forms. In fact, all three of UNICOR's printing factories are engaged in providing materials for GSA.

#### **Clothing and Textiles Group**

The UNICOR Clothing and Textiles Group (CTG) has also enjoyed a close working relationship with GSA's Southwest region for the last 20 years through its GSA contract, supplying hundreds-ofthousands of mattresses and box springs to the federal government, both domestically and overseas. The CTG provides forest worker gloves to the U.S. Forest Service through its contract with GSA. This contract is particularly noteworthy, as it enables GSA to maintain a sufficient inventory so as to meet emergent demands from the Forest Service during fire emergencies. Cotton work gloves and leather combination gloves have also been supplied to federal customers through our contract with GSA.





#### Fleet Solutions Group

The UNICOR Fleet Solutions Group (FSG) supplies upfitted vehicles to the Federal Protective Service (FPS) through a GSA contract. Upon delivery of GSA-purchased vehicles to UNICOR, it performs all required upfits to meet FPS specifications, and delivers the finished vehicles to FPS (which are leased through GSA). This program has been in effect for two years.

#### **Recycling Business Group**

More recently, the Recycling Business Group (RBG) has attended numerous GSA property seminars and conducted presentations to inform federal customers of its capabilities. UNICOR's partnership with GSA's Property Management Division has rapidly expanded. GSA's Branch Chief in Fort Worth recently told prospective customers at GSA's 2009 Expo in San Antonio that UNICOR's recycling program is "awesome" and "worryfree."

The GSA/UNICOR relationship remains viable and strong, with an eye to the future. Working with one another not only provides GSA's federal government customers quality product and services options, but also enables UNICOR to meet its mission to provide federal inmates the work experience and life skills training they need inside prison, to maximize their prospects for success on the outside, upon release.

#### To Prison and Back!

#### An Insightful GSA/UNICOR Field Trip

As part of a GSA/UNICOR continuing collaborative partnership launched December 11, 2007, representatives from both organizations participated in a training exercise hosted by the Allenwood Federal Corrections Complex (FCC) located in White Deer, Pennsylvania. The program objective was to acquaint GSA guests, many of them contracting officers, with UNICOR's office furniture manufacturing operations.

Upon arrival at the FCC, our group was welcomed by Associate Warden of Industries & Education, Dave Kranzel. The first stop was the Complex training facility where an operational overview was provided of the diverse factory operations performed within the three institutions on the Complex.

The first factory visited was a dimension mill, located at the Low Security Correctional Institution (LSCI). The dimension mill receives raw lumber which is machined into milled parts to create UNICOR case goods.

#### **UNICOR's Case Goods Factory**

Situated inside the Federal Correctional Institution (FCI), a medium security level facility on the Complex, milled parts received from the dimension mill are fashioned into subassemblies which, eventually, become unfinished case goods. This factory produces three different case goods lines: Symphony, Concerto, and Baritone. Each line is constructed of a veneered exterior and a standard water-based walnut, cherry, or mahogany finish. Finished goods are transferred to the distribution warehouse (located on the Complex) for shipment to their ultimate customer destinations.

#### **UNICOR Seating Factory**

Located inside Allenwood's United States Penitentiary (USP), this factory produces stacking, traditional, and ergonomic chairs. Seating production involves multiple processes such as caster insertion, frame assembly, painting, fabric cutting, and upholstering. The latter phase is the most labor-intensive. Seat pans and backs are drilled to accept attachment hardware, after which cushions are secured and fabric-upholstered. Upon completion, all seating is transferred to the distribution warehouse and prepped for shipment.

Each production phase includes extensive quality assurance assessment points. All items undergo rigorous performance testing and earn the same credentialing and accreditation as any private sector provider, including ISO 9001:2000 certification and other business management standards.

Tour participants were especially impressed with the cleanliness of UNICOR's factories as well as the professionalism and knowledge exhibited by staff. They also developed an appreciation of the unique security issues associated with running factory operations within a correctional environment.

## GSA-UNICOR Leadership

Collaborative Efforts Continue



Following the successful tour of the FCC Allenwood, a joint meeting occurred with the Senior leadership of GSA's Federal Acquisition Service and UNICOR's Corporate Management. Initial meetings were held with Jim Williams, FAS Commissioner; Barney Brasseux, then Deputy Commissioner, FAS; Joseph Jeu, Assistant Commissioner; Paul Laird, UNICOR Chief Operating Officer; and Phil Sibal, UNICOR Deputy Assistant Director. This introductory meeting was followed by a GSA Executive Videoconference briefing by UNICOR management with all of the GSA Regional Commissioners, at which time several concrete future initiatives were discussed.

Subsequent to this round of productive meetings, Mr. Harley Lappin, Director of the Federal Bureau of Prisons, UNICOR's parent agency within the Department of Justice, had an opportunity to meet GSA's Acting Administrator, Mr. Paul Prouty. Barney Brasseux, Deputy Administrator, FAS; Stephen Kempf, and Joseph Jeu from GSA were also in attendance at this meeting. This partnership has set the tone for continued innovation, excellence, and collaboration-shared values between our two respective agencies as we look to the future.



## Ten Great Reasons



UNICOR prides itself on personal attention, competitive prices, durable products, and professionally delivered services. In addition, with every dollar spent with UNICOR, customers not only receive what they expect, but something more. In purchasing from UNICOR, customers simultaneously support positive change by providing our federal inmate population valuable job skills training so that their prospects to become socially well-adjusted, taxpaying citizens on the outside are more likely.

There are many other reasons that make UNICOR an attractive, preferred source of goods and services, here are the top ten.

#### Integrity

You can trust us to do the right thing. As a Department of Justice component, UNICOR adheres to a strict code of ethics and incorporates only the highest standards of business practices with broad reaching purpose.

#### **Stability**

75 years of experience! Decades of solid relationships. We stand behind everything we sell. And you can count on us to be there to support you in the future.

#### Made In America

Quality, made in the USA products and services support domestic jobs and our Nation's economy.

#### Green Inside/Out

Reduce, reuse, recycle: the impetus behind UNICOR's green efforts from the raw materials procured and the manufacturing processes engaged, to our end products, packaging, and shipment of your orders.

## to Consider UNICOR



#### **Purchasing Ease**

Hassle-free! If we meet your requirements, buying from us as an in-house government supply source is easy. You decide!

#### **Nationwide Coverage**

Accessible, competitive, and right next door! Our nationwide network of manufacturing locations and support optimizes order tracking, communication, transportation logistics, and savings.

#### **Total Solutions**

Be it turnkey management, custom solutions, small or large projects - we have the capacity and flexibility to meet your emergent needs.

#### Quality

Backed by a robust SAP manufacturing system and rigorous testing, UNICOR meets or exceeds industry standards. ISO 9001:2000 certified factories and Lean Six Sigma processes improve efficiency, reduce waste, and enhance customer satisfaction.

#### **Small Business Support**

We lead the government in its commitment to small business. Nearly 60 percent of our procurement dollars go to small, minority-owned, and disadvantaged businesses.

#### **Social Value**

Your purchases generate lasting societal benefits: a reduction in government spending; the viability and health of our communities; improved public safety; and a "second chance" for thousands of inmates to, one day, become productive citizens. Simply put, it's the right thing to do!



# Rehabilitation through Industry A Brief History of Prison Work Programs

Through its distribution network, GSA Global Supply™ makes available more than 270 products that are manufactured by inmates at federal prisons across the country through UNICOR (Federal Prison Industries). These products, including goggles, cabinets, shelving, mattresses, printed forms, gloves, and traffic signs, generated \$26.5 million in GSA sales during FY 08.

While many GSA customers are familiar with the AbilityOne (formerly JWOD) program, and its legislative mandate to purchase items made by the blind or disabled, it's likely that fewer people are familiar with the history of Federal Prison industries. In a formal sense, those industries date back to 1934, during the depths of the depression, but their roots go back decades further. During the 19<sup>th</sup> century, state prisons began to explore work opportunities as a way to productively occupy inmates' time.

## Background on Prison Labor

In the 18<sup>th</sup> century, many institutions had kept prisoners isolated and this enforced separation threatened inmates' mental health and reduced the chances of their successful integration into society after serving time. Early experiments then began with prisoners working, alone in their cells, on tasks like tailoring, shoemaking, and weaving.

New York began to develop a "factory" model in the 1820s to train inmates on tasks that could not be accomplished

singly. Products included barrels, carpets, engines, clothing, and furniture. In addition to the social benefits of cooperative work assignments, this model provided economies of scale that made such businesses capable of generating enough revenue to cover the costs of supplies and training.

Around midcentury, southern and midwestern states also began leasing convicts to private landowners. While overhead was reduced for the state governments, the potential for abuse of inmates was too great.



#### **Creation of Federal Prisons**

Business and labor groups also raised objections to the concept of inmate labor. Prison industries were criticized as a threat to commercial business, or as a negative force on wages for free laborers. It was only in the late 19th century, with this debate taking place in varied states and forums, that the federal government first created its own prisons. Prior to 1890, the scale of federal government operations was limited, so that the Department of Justice was able to pay state and local governments to house people convicted of federal crimes.

After the construction of the first 3 federal prisons (Atlanta, Georgia; Leavenworth, Kansas; and McNeil Island, Washington) corrections staff faced the same problem as state and local administrators. How can inmates' idle time be minimized, without abusing them or provoking too much opposition from business and labor? Congress had previously passed legislation prohibiting the leasing of federal inmates after hearing horror stories of their abuse by private lessors.

Inmates had contributed to the construction of these first federal prisons, but opportunities were limited after the facilities were fully occupied. Small workshops in Atlanta (textiles) and Leavenworth (shoes) were helpful, but not nearly large enough to occupy the entire population. By 1928, the U.S. Bureau of Efficiency (forerunner of OMB) reported on conditions inside federal prisons. A House Committee in 1929 confirmed the deplorable conditions: overcrowding (8 men in cells built for 4), poor ventilation, unsanitary living spaces, and extreme, chronic idleness.

In 1930, Congress created the Bureau of Prisons (BOP) within the Department of Justice and its director, Sanford Bates, created the plan for Federal Prison Industries (FPI). At the outset, the BOP focused on 4 categories of work:

- Institutional within the prison itself (janitorial, maintenance, food prep, etc.);
- Farming nearly every prison had a farm into the 1970s;
- Public Service road construction, forestry, grounds maintenance for the military;
- Industry prison factories making goods for use by the federal government.

To minimize conflict and controversy, industries were chosen with these principles in mind:

- 1. The sale of goods was limited to the federal government
- 2. FPI would diversify to minimize impact on any sector of the marketplace and rely on private suppliers;
- 3. The FPI Board would include business, labor, agriculture, and consumer reps; (The current Board still maintains this structure.)
- 4. Work would rehabilitate inmates by providing training and steady work habits;
- 5. Inmates would receive a nominal income to assist them and their families;
- 6. Any "profits" would go to a revolving fund to support industrial operations.

Though the initial proposal for FPI was opposed by the American Federation of Labor (AFL), President Roosevelt and BOP Director Bates were able to address the concerns of AFL President Bill Green. On June 23, 1934, Roosevelt signed the authorizing legislation and FPI began official operations on January 1, 1935.

By the eve of World War II, FPI had 25 separate workshops creating more than 70 categories of goods, including bags for coal, laundry, or mail, seat covers, tents, and a wide spectrum of furniture products. Employment had grown from 2,000 in 1935 to 3,400 or 18 percent of the prison population.





#### World War and Beyond

After the U.S. entered World War II, FPI expanded dramatically. Second shifts were added and even third shifts at key locations. FPI facilities made bomb fins, parachutes, cargo nets, and wooden pallets. The McNeil Island facility built and repaired patrol boats, tugboats, and barges. A Chillicothe, Ohio prison trained inmates for aviation mechanics work.

Not surprisingly, FPI work scaled back after the War. While training was added for new fields like radio communications and air conditioning, demand shifted back to civilian needs, until the Korean War prompted a short-lived spike. During the 1950s, FPI responded to fluctuating demand by adding repair services (furniture, tires, etc.) and added new facilities at military prisons.

During subsequent decades, UNICOR has attempted to respond to changing market conditions without unsettling its critics. Administrators of federal, state, and local prisons implemented, and later revised, various programs for work, academic training, counseling, and social services. Inmate unrest and responses by corrections officials contributed to shifting levels of support from the public and elected representatives.

#### Modern Era

In recent decades, UNICOR has tried to modernize its approach to all facets of operations. In an increasingly competitive marketplace, UNICOR has created and expanded its marketing operation, and its teams are a common site at trade shows like GSA Expo or the SmartPay® gatherings. Its more than 100 factories across the country produce products and provide services in a variety of sectors including:

- Clothing and Textiles
- Electronics
- Fleet Management and Vehicles
- Industrial Products
- Office Furniture
- Recycling Computer and Electronic
- Services





#### **UNICOR at FCI Sandstone**

Tucked in the woods of east-central Minnesota, the Federal Correctional Institution at Sandstone is a low security men's prison. Sandstone houses almost 1,400 inmates, less than 1 percent of the total federal prison population that exceeds 200,000. Behind the double rows of fencing, prisoners are housed in dormitory-style units at the facility that dates back to 1939.

While inmates here are not the violent felons housed in a maximum security prison, corrections officials realize that excessive idle time can result in boredom, friction between inmates, and the possibility of disturbances. To minimize

that risk, administrators have long relied on work programs to provide training, focused activity, and a very modest stipend to inmates. At Sandstone, inmates produce products familiar to GSA Global Supply™ customers. These include wall calendars (NSN 7510-01-545-3766) and several styles of work gloves, often used by Forest Service personnel.

Inmates typically work 7.5 hours per day and earn between \$0.23 and \$1.15 per hour. Prisoners with financial obligations (e.g., paying restitution) have up to 50 percent of their wages set aside for this purpose. Roughly 11 percent of Sandstone inmates currently participate in UNICOR work, consistent with the BOP goal of ensuring productive activity for a portion of federal inmates.

## A Closer Look Discover UNICOR



#### Meet UNICOR's Diverse Business Groups...

- Clothing and Textiles Group. Quality is the Common Thread
  Military clothing such as army combat uniforms, physical fitness apparel, shirts, cold weather gear; bags (for helmets, tools); body armor; gloves; household items (mattresses, towels, custom drapes, bedspreads, linens); screen printing, embroidery, and textile repair services.
- Office Furniture Group (OFG). Health-conscious Office Surroundings
   Reception areas to executive suites. Product lines include systems furniture; seating; executive furniture; desks; modular workstations; file and storage products; office accessories. And all OFG factories have achieved ISO 9001:2000 certification.
- Industrial Products Group. Designed Smart and Built Tough
  Agency seals; traffic/architectural signs; vehicle tags; nameplates; filtration services; lockers; pallet racking and catwalks; prescription and safety eyewear; recognition and promotional products; security fencing.
- Electronics Business Group. Your Partner in Mission-Critical Technologies

  Precision, cost-effective manufacturing including cable assemblies and wiring harnesses; circuit boards; electronic components and connectors; lighting and power distribution; fiber optics; communications and plastics/molding technologies and, more recently, solar panel manufacturing.
- Recycling Business Group. Protecting the Environment with a True Green Solution
   Nationwide, economical recycling of computer/electronics equipment in factories that are ISO-9001:2000
   Certified, IAER Certified, with permits where required.
- Fleet Solutions Group. Your Partner in Mission Readiness
   Complete range of fleet modernization/remanufacturing/upfitting programs including tactical vehicle remanufacturing (RESET/RECAP); retrofitting and conversion services; fleet asset services.
- Services Business Group. The Best Kept Secret
   A full range of services which include data and document conversion; digitizing; electronic imaging; printing and bindery; contact center/help desk support; forward and reverse logistics; warehousing and distribution.





UNICOR Program delivers positive results in prison inmate rehabilitation

In 1934, President Franklin D. Roosevelt, by authority of Congress, ordered the creation of Federal Prison Industries (FPI) – more widely recognized as "UNICOR." June 23, 2009 marked 75 years since

Franklind Russeuls estab

Roosevelt signed that legislation which established FPI as a work program to

keep federal inmates productively occupied. UNICOR, today, comprises seven core business groups, and over 100 factories providing work skills training to approximately 20,000 inmate workers.

Unlike most other government programs, UNICOR does not rely on taxpayer funding to support its operations. Instead, revenue is generated from the sale of a multitude of diverse products and services primarily to the federal government, as well as through other business relationships. UNICOR works in concert with the Federal Bureau of Prisons, corporate recruiters, educational and community services agencies, as well as private citizen volunteers, to create both business opportunities in support of the program's mission and viable employment opportunities for releasing inmates.

UNICOR supports local communities through its purchases of raw materials, supplies, and equipment for its factory operations. In fact, UNICOR is a government leader in its commitment to small businesses, focusing more than 60 percent of its procurement efforts on small, minority-owned, and disadvantaged enterprises – more than twice the Small Business goal for federal agencies.

Through the decades, UNICOR has proudly supplied an evolving line of quality goods and services. But, its true output is the inmates who are more likely to reenter society as law-abiding, taxpaying citizens because of the job skills training and work experience they have received from participation in the UNICOR program.



One-and-the-Same Since the 1970s, numerous inventive theories have circulated regarding the origin of UNICOR's trade name. In reality, it was created by an industrial design firm that was hired to help the organization more readily market products and services. "UNICOR" is a composite of the words United States and Corrections. Another derivation, which one could argue, more readily defines UNICOR: a UNIque CORporation!

#### A Life-Changing Program

For every inmate there is:

- a family left behind;
- a potential U.S. job unfulfilled;
- an impact upon our communities;
- a life with little hope for a productive future. But it does not have to be this way.

Throughout much of its history, the program has generated interest from many sides over the value of providing jobs to inmates. What has often been overlooked in this debate, are the program's residual, lasting benefits, including the safety and security of our Nation's



correctional facilities, the health and viability of the communities in which we live, a reduction in government spending, and positive overall impact upon the economy.

It can be said that UNICOR is truly a program with heart and soul. It represents an incredible investment in developing human potential. The work and life skills federal inmates acquire unleash a potential most never knew they had. Low self-esteem is replaced with self-confidence and a positive outlook, inspiring inmates to succeed after years of uphill struggle. As Attorney General Eric Holder recently shared in his Annual Address at the Vera Institute of Justice, "Today, one out of every 100 adults in America is incarcerated – the highest incarceration rate in the world... Simply stated, imprisonment is not a complete strategy for criminal law enforcement."

outside world they haven't known for 5, 10, 15 or more years. The social assimilation and disorientation faced by offenders can seem unsurmountable:

- the stigma of having spent years in prison;
- potential employers' fears of incurring liabilities;
- legal obstacles such as securing drivers' licenses, loans, housing;
- the return to unwelcome or dysfunctional households and impoverished neighborhoods.

Chances are you may know someone... a family member, friend, or neighbor who has taken a wrong turn and needs help – wants helps – to put life back in balance. But without educational, vocational, and jobs skills programs like UNICOR, the challenges to rejoin society may seem so overwhelming, that failure will be eminent.

He added, "We also know that inmates who work in prison industries are 24 percent less likely to commit crimes again, compared to inmates who have not participated in such programs – which, incidentally, operate at no cost to the taxpayer."

More than 2.3 million inmates occupy local jails, state and federal prisons, and 98 percent will eventually return to our communities. Some will become our neighbors. Each year, more than 40,000 federal inmates are released from prison with the arduous expectation that they will adapt to an

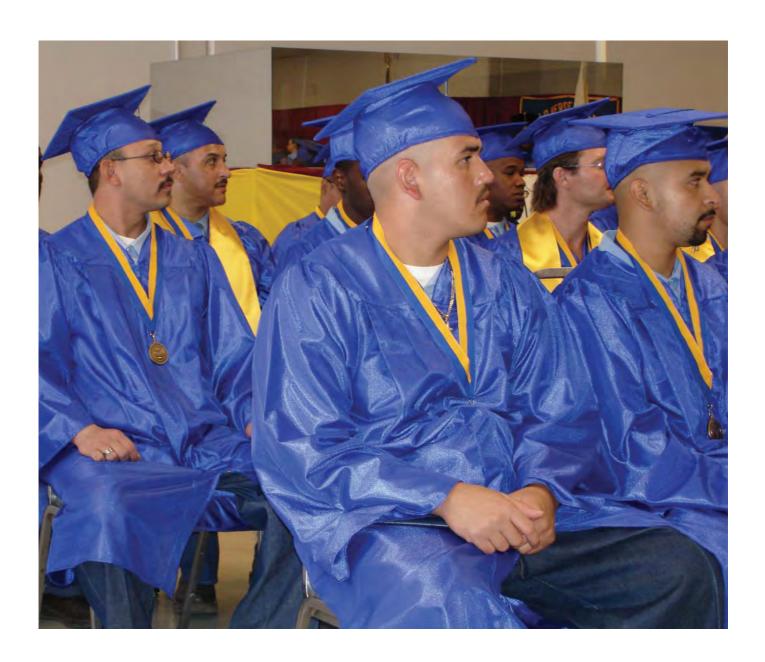
Attorney General Holder cautioned that incarceration, alone, does not rehabilitate offenders; nor is a prison cell the "end-of-the-line," as it offers no redemptive benefit. That's why "day one" of a federal inmate's life in prison jump-starts his or her journey toward reentry, with programs

providing opportunities to develop meaningful work experience, life skills, and self-confidence. Combined, these opportunities have proven themselves to be positive forces in helping offenders become well-adjusted members of society. Every purchase made at UNICOR supports and sustains its mission. By providing inmates with meaningful work opportunities, the program greatly contributes toward the safe and secure operation of our prisons. Agency procurement dollars help UNICOR provide the federal inmate population what they need inside prison walls. In turn, their prospects to become socially well-adjusted, taxpaying citizens on the outside, are greatly enhanced. UNICOR is truly a solid investment in all of our futures.

UNICOR is run like a business - the program employs sound business practices to successfully achieve its mission.

While customers may choose from a vast range of products and a multitude of services, the program's real output is federal inmates who will be more likely to return to society as law-abiding taxpayers using the job skills training and work experience acquired in UNICOR.

A productive life after prison can, and does, happen. And UNICOR's success as a self-sustaining government program remains a building block in securing the future for thousands of offenders who are released into our communities every day.



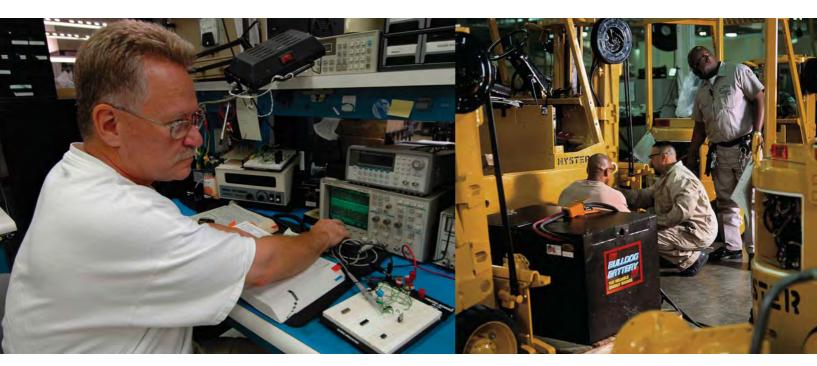
#### **Today's Realities**

- The average annual cost (with overhead) of housing one inmate at a federal correctional facility including camps, ranges from \$16,700 -\$35,600.
- Without some form of intervention, two thirds of ex-offenders will be re-arrested for serious new felony offenses within three years of release from state correctional facilities.
- A U.S. Department of Justice study found that recidivists commit, on average, two additional crimes before they are re-arrested, re-sentenced and re-incarcerated in state correctional facilities.
- A U.S. Department of Justice study of re-offense costs found that for every 1,000 releases from state correctional facilities, 283 new crimes are committed with victimization costs of more than \$5 million.
- An unemployed ex-offender is three times more likely to return to a state correctional facility than one who is employed.
- A critical issue facing urban communities is the high rate of recidivism, leading to increased physical harm to residents, economic depression, an erosion of the family unit, and the undermining of social services efforts.
- The federal prison population has increased more than seven-fold over the last twenty years. During this same period, the number of offenders returning to our communities has also significantly increased. More than 45,000 offenders are released back to U.S. communities from federal prisons annually.

#### Some Facts Everyone Should Know About UNICOR

- UNICOR has a positive impact on employment success. Research shows that inmates are 14 percent more likely to find and maintain a job than those without UNICOR experience.
- UNICOR has a positive impact on recidivism.
   Research validates that inmates in UNICOR are
   24 percent less likely to return to prison than their counterparts who did not participate in the
   UNICOR program.
- UNICOR operates at no cost to taxpayers, is entirely self-sustaining, and receives no appropriated funds from Congress.
- UNICOR inmates contribute almost \$3 million
   of their earnings each year toward meeting
   financial obligations, such as court-ordered fines,
   child support, and/or victim restitution. Many also
   contribute toward family support and welfare by
   sending home a portion of their earnings.
- UNICOR supports private vendors, especially small business. In 2008, 80 percent of its revenue was directed to the private sector in purchases of raw materials, supplies, equipment, and services. And, traditionally, small business procurement from companies owned by women, minorities, and those who are disadvantaged has accounted for approximately 60 percent of UNICOR purchases more than twice the SBA goal for federal agencies.
- UNICOR is a critical correctional management tool for the Bureau of Prisons which greatly assists in the safe and efficient operation of our institutions. And UNICOR inmates are also less likely to become involved in misconduct.

## UNICOR's



Like GSA, UNICOR offers a one-stop shopping environment where procurement professionals can take advantage of a wide range of products and services. And online purchasing through www.unicor.gov available 24/7 makes it easier, faster, and much more convenient to get the job done! Here is just a sample of the many product lines UNICOR offers:

Office Furniture and Seating – Wood/laminate furniture and seating for office landscapes, classroom and training facilities.

Desks, Tables, Filing • Panel-based, Freestanding Systems • Ergonomic, Managerial, Executive Seating •

Beds/Mattresses/Linens • Student Desks/Chairs/Mirrors/Tables/Bookcases • Healthcare Furniture

**Mattresses/Bedding/Textile Items** – For institutions, hospitals, VIP, and guest quarters.

Sheets and Towels • Cotton-Felt/Foam/Inner Spring/Box Spring Mattresses • Cotton-Felt/Foam Mattresses

**Apparel** – Military, hospital, law enforcement and other clothing.

Screen Printed/Embroidered Clothing • Food Service Trousers, Smocks/Shirts/T-Shirts/Jackets Medical Trousers, Lab coats Pajamas/Shorts/Swim Trunks • Uniforms/Work Clothing Cotton/Leather Gloves; Flannel/Leather Work Gloves

#### **Interior and Exterior Signs**

Nameplates/Name Tags/Pins/Plaques • Routed Agency Seals • Decals/Labels/Plaques • Directory/Regulatory/Safety/Warning/ADA Signs

**Promotional Items** – Staff recognition; commemorative milestones.

Gift/Giveaway Items • Custom/Personalized Awards/Plaques • Screen Printed/Embroidered Items

Metals, Racking, and Warehouse Storage – Lockers; Warehouse, Filing, Shelving Systems.

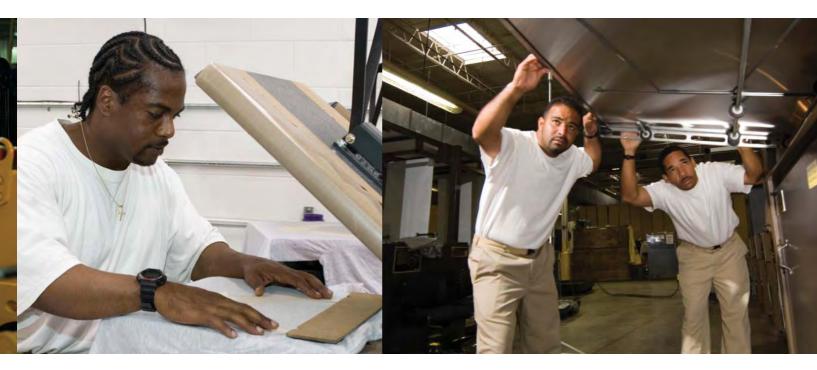
Storage Containers/Stainless Wire Shelving • Cantilever/Pallet Rack Systems • Mezzanines/Catwalk Systems

**Call Centers/Help Desks** –Inbound/Outbound Sales and Service. Help Desk/Fulfillment Services

#### **Data Services**

Data Entry/Capture/Text Processing and Conversion • Image Processing and Digitization OCR/Scanning • Mail List Management/Zip+4/NCOA Update • CD ROM Data Preparation

## Diverse Offerings



**Printing and Bindery Services** – Single and Multi-Color Printing.

Annual Reports; Brochures/Catalogs • Continuous/Snap-set Forms • Letterhead/Printed Envelopes • Bar Code Labels and Targets

Fleet Services/ Management - Tactical vehicle and vehicular component services.

Remanufacturing and Upfitting • Fleet Asset Services

#### **Distribution/Reverse Logistics**

Distribution Services • Kit Assembly/Packaging

**Electronics** - Both standard and custom solutions.

Environmental Testing • Circuit Cards/Connectors • Power Distribution Systems • Drop Lights/Extension Cords • Wiring Harnesses/Radio Mounts • Cable/Fiber Optic Assemblies

#### **Electronics Recycling**

Computers/Printers/Monitors • Cell Phones/Office Equipment/Video Players • Call 202-305-3768 for details!

#### **Food Service Items**

Plastic Flatware/Trays • Metal Food Service Carts • Cups, Trays • Forks, Knives, Spoons (GSA Schedule 73, Contract # GS-07F-0442V)

**Eyewear/Optics** – Prescription/Nonprescription eyewear.

Tinted/Coated Lenses • Safety Eyewear/Goggles

#### **Solar Energy and Green Products**

Solar Panels/Solar Modules • Solar Docking Stations • Air Filtration Systems • Turnkey Power Purchasing Agreements

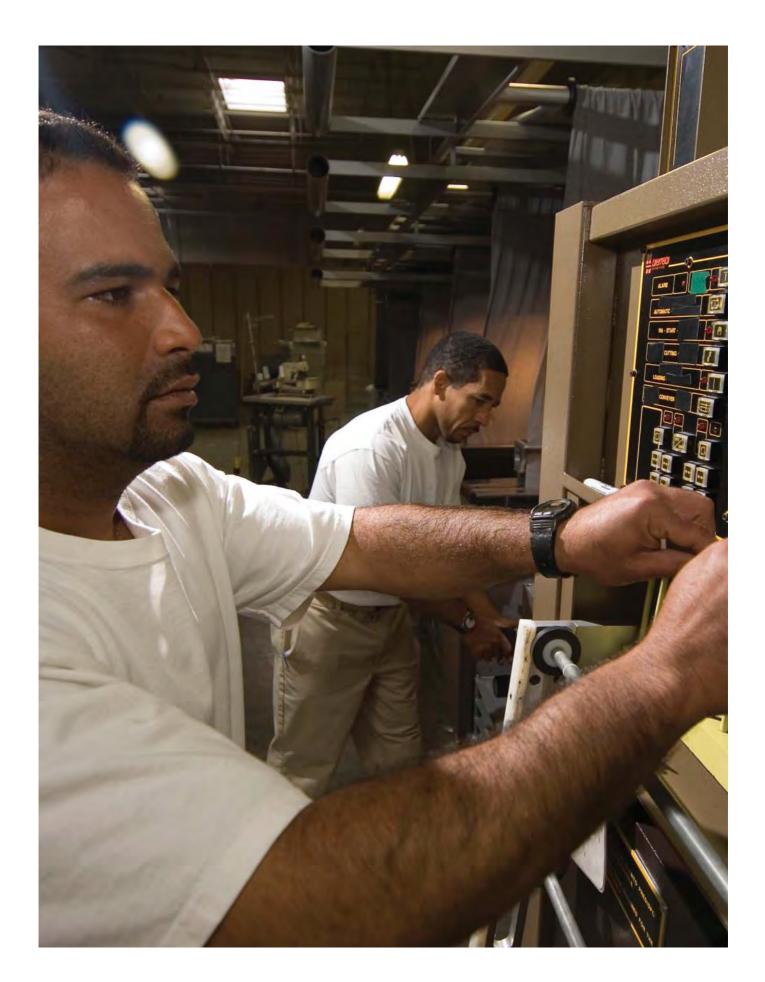
UNICOR also manufactures custom products to customers' unique specifications, and has done so for the Departments of Defense, Homeland Security and Transportation, among others. UNICOR has also created custom design solutions and prototypes for the U.S. Postal Service.



## A Business Case for UNICOR

Combining Knowledge, Expertise, and Teamwork

In Today's economy, consumers are relentlessly searching for practical business solutions that yield positive financial results. Very few opportunities present themselves in which both parties in a business environment can develop and nurture a successful "win-win" relationship. UNICOR's "win-win" business relationships are designed so that all participants will benefit, whether they are large, well-known corporations, small business enterprises, or private/public entities. UNICOR "wins" by engaging inmates in meaningful work experiences and imparting a solid work ethic which, when combined, will increase the prospects for inmates to become socially well-adjusted, tax-paying citizens upon release from prison. Their business partners, vendors, service providers, and other relationships likewise benefit, from the goods or services provided or the cost savings that contribute to the vitality of the bottom line.



## UNICOR Delivers

UNICOR's product development, manufacturing, and quality operations processes are integrated throughout the entire distribution chain. With more than 100 factories, 80 locations, over four million square feet of manufacturing facilities, and approximately 20,000 dedicated, trained workers it is uniquely positioned to take on the most challenging manufacturing requirements.

#### **Corporate-Wide Commitment to Quality**

Quality performance claims by organizations can range from vague to unrealistic. After all, what is quality? And how can it be effectively measured? These seemingly straightforward questions don't have simple answers. In an effort to deliver the best products available, at the most competitive price points, UNICOR has actively pursued internationally and formally recognized measurement systems to answer these questions, monitor ongoing performance, and achieve ongoing improvement. These initiatives include certification through the International Organization for Standardization, widely known as ISO, and adoption of Lean Six Sigma principles and methodologies.

Products undergo rigorous performance testing and earn the same credentialing and accreditation as any private sector provider, including ISO 9001:2000 certification and applicable business management standards.

#### Lean Six Sigma

With the advent of Lean Six Sigma (LSS) methodologies, business and service entities such as Toyota, Lockheed Martin, Caterpillar, the Department of Defense, and now, UNICOR, are discovering they can increase quality, while providing low cost products and services with quick delivery. UNICOR has adopted Lean Six Sigma as its standard methodology for process improvement, which leads to improved production and delivery turnarounds, reduced inventories, operations efficiencies, and increased customer satisfaction.

Through the use of LSS methodologies, which eliminate complex non-value added processes and implement statistical controls, UNICOR continues to improve quality while reducing time and waste, which translates into meaningful cost-savings and service level improvements for customers.

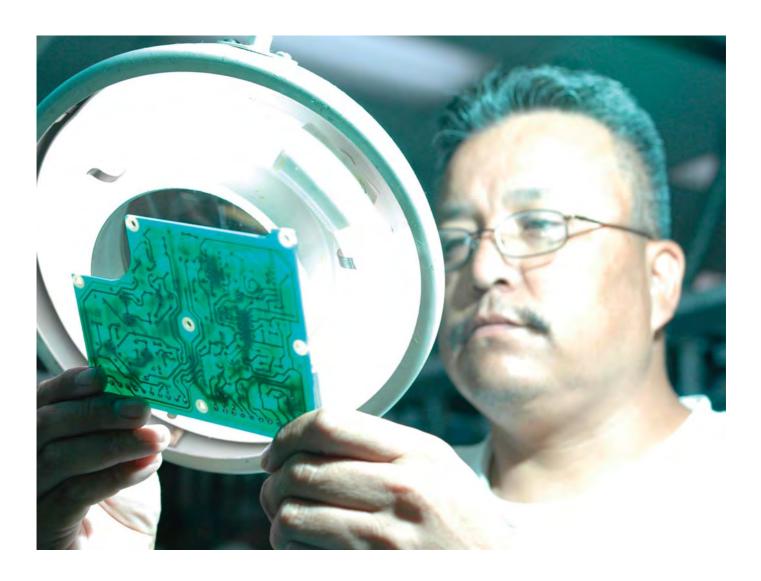
In UNICOR's remanufacturing plant at Gilmer, West Virginia, factory managers and inmate workers engaged in LSS methods tripled production output in rebuilding heavy trucks for the Marine Corps, while increasing quality and eliminating waste. And with more LSS projects in the works, UNICOR expects to realize a continuum of quality improvements and cost savings well into the future.

#### ISO-9001:2008

Headquartered in Geneva, Switzerland, ISO is a standards-setting organization composed of representatives from several nations. The organization does not put its stamp of approval on specific products, but rather, certifies that specific processes are followed in the manufacture and delivery of goods and services.

In 1999, UNICOR received initial ISO-9000 certification for its manufacturing plant at the Federal Correctional Complex in Beaumont, Texas. Today, 57 UNICOR factories are ISO registered, and the number continues to grow.

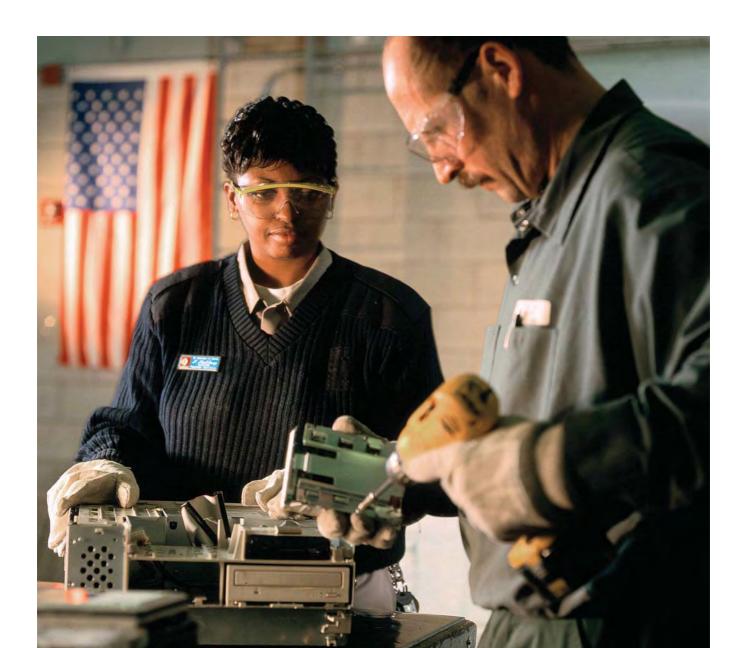
Beyond the emphasis placed on delivering quality products and services, the ultimate objective is to develop trusted, lasting client relationships. Mutual trust is vital to the success of any "win win" relationship. This is not something that develops overnight; any relationship in life takes time, patience, and proven results to forge a solid bond. And, from first impressions, to decades of solid relationships, as a Department of Justice component, UNICOR adheres to a strict code of ethics, and incorporates only the highest standards of business practices with broad-reaching purpose. The following case studies illustrate the critical role integrity plays in all of UNICOR's business relationships – a definite "win" for everyone concerned.



#### A Short List of Our Manufacturing Capabilities:

- Metals: Metal Fabrication, Tool & Die, Welding, Machining, Coating/Finishing
- Wire and Plastics: Braiding, Assembly, Injection Molding, Extrusion Molding
- Vehicular Repair/Remanufacturing: Rebuilding/Refurbishing, Fleet Maintenance Scheduling
- Services: Printing & Bindery, Warehousing/Distribution, CAD Design/Production Drawing,
   Data/Media Conversion, Data Entry/Word Processing, Contact Center/Help Desk, Forward/Reverse Logistics
- **Electronics:** Potting, Soldering, Lighting, Power Distribution, Assemblies, Communications, Photovoltaics
- Wood: Cutting, Cabinetry, Woodworking, Finishing, Coating, CAD Design
- Fabrics/Materials: Cutting/Sewing, Embroidery/Silk Screening, Upholstery, Pattern-Making

Tested, proven and the right expertise with your needs in mind!





#### **Contact Centers - Directory Assistance**

UNICOR Assists Large Directory Assistance Provider Handle Rapid Business Expansion

#### **Fact**

UNICOR offers an award-winning alternative to contact center outsourcing.

#### The Challenge

Recently, UNICOR was put to the test, and rose to the challenge presented by a large directory assistance (DA) provider. The company was in search of a cost-effective

solution to handle its client's 411 calls professionally, accurately, and free of the hassles and uncertainties typically associated when doing business with offshore contract providers.

#### A Proven Performance History

UNICOR had been engaged previously by the DA company to service overflow calls. The caliber of inmate agent performance was of high quality. Being domestically-based, while charging competitive rates in line with those assessed by overseas providers, placed UNICOR in an extremely attractive position.

#### A Potential Red Flag

The DA company's CEO remained cautiously optimistic more questions needed to be answered before the ultimate commitment could be made to UNICOR. How would the DA's clients react to prison inmates handling 411 calls? And could a government agency such as UNICOR respond quickly and effectively to the company's rapidly growing business needs?

#### **Overcoming Perceived Obstacles**

"Seeing is believing" as the phrase goes, and together, the CEO and UNICOR embarked on a plan to educate the DA company's clients. They were invited to tour UNICOR contact centers and informed about the cost and operations advantages of using UNICOR to meet their 411 servicing needs. The prospective clients were asked to rid their minds of any preconceived notions they might have about working with inmates, and to look, instead, at their outstanding tele-servicing performance. It paid off...

#### **Overwhelming Success!**

Within only 18 months:

• the DA company/UNICOR relationship grew from 40 agents at one contact center, to more than 1,500 agents at five centers, and

• UNICOR's 411 directory assistance service was further expanded to accommodate Spanish speaking, in addition to English-speaking callers.

#### A Mutually Rewarding Relationship

The DA company's CEO stated, "I would tell companies in this industry that they should give UNICOR a look. UNICOR is a partner that knows how to do this well and has its own profit and loss responsibilities, with state-ofthe-art facilities and excellent agents and support staff."

In fact, the DA company was so impressed by the inmate agents' dedication, work ethic, and trustworthiness, that six former inmate agents were hired, upon release from prison, as managers in the company's own facilities. And the company remains eager to hire yet additional inmate agents at any time, following release, to work at one of the company's centers.

What more can we say. Beyond the obvious bottom-line benefits this directory assistance provider has seen, this "win win" relationship promises and delivers a fresh start, for a brighter future, in so many lives.

"The center is a special facility, where you see the agents arrive with bounce in their step and smiles on their faces. They take great pride in what they are doing, and it shows in the quality and commitment given."

— The president of a directory assistance company

#### **Data Services**

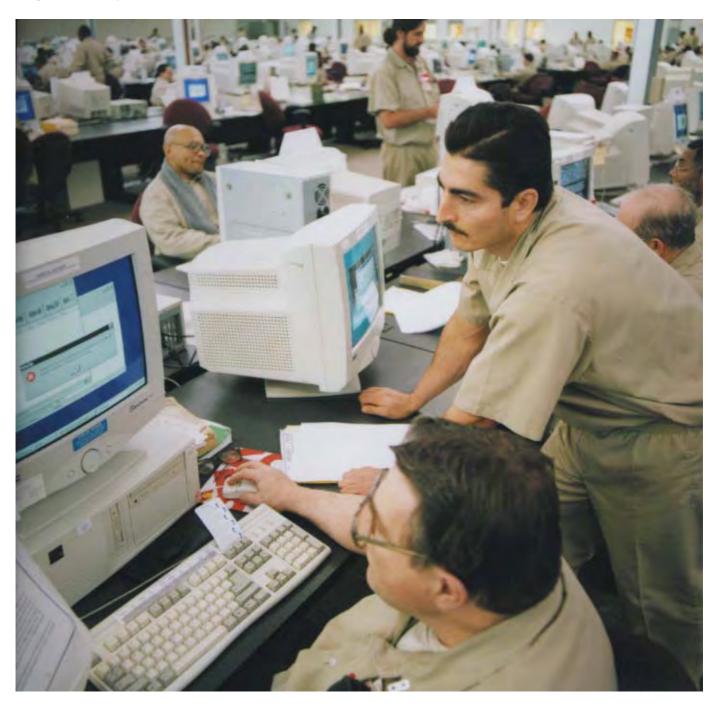
Competitive, Technically Proficient Expertise

#### **Fact**

UNICOR has more than 35 years of experience supporting both military and civilian agencies and their contractors in data entry and document conversion. And contract awards can be made without the hassle of time-consuming competitive bidding.

#### The Challenge

Reed Technology and Information Services, Inc. (RTIS) was seeking a subcontractor counterpart that was passionate and reliable to meet the stringent requirements of the U.S. Patent and Trademark Office (USPTO) in support of its complex technical, high volume data needs, within the United States and abroad.



#### A Proven Performance History

UNICOR's history of quality and timely performance in providing data conversion, pre-press composition, and searchable database creation services made UNICOR Data Services a sure investment. For more than 20 years, UNICOR has enjoyed a "win win" relationship with RTIS, effectively supporting the company by providing electronic information services such as data capture management and distribution tailored to the clients' unique and time-sensitive specifications. RTIS specializes in the conversion of complex technical information, containing text, drawings, complex chemistry, mathematical formulas, statistics, and data tables, converting them into searchable formats, utilizing standard software conversion tools and RTIS' proprietary applications.

#### A "Win Win" Solution

For almost 40 years, RTIS has consistently delivered to the USPTO high accuracy, high volume data conversion and handling, along with leading edge technical and process flow solutions that enable the USPTO to meet its statutory requirements for publishing patent applications and granting issued patents weekly. Confident that it would rise to the challenge, RTIS engaged UNICOR's services without hesitation. Work performed under the subcontract includes data entry, data cleanup, verification, SGML-like tagging of all data, quality control, and return of patent information to RTIS.

#### **Overwhelming Success!**

UNICOR was RTIS's "win-win" answer to fulfilling the stringent requirement from USPTO. Each week RTIS delivers over 160,000 pages of complex technical documentation to the USPTO with UNICOR's support and expertise.

The process is complex. The USPTO contract details strict quality requirements and requires contractor flexibility to accommodate variations in the patent volume. RTIS forwards new patents for processing on a daily basis. The daily volume can range up to 35,000 pages a day. The work assigned must be completed within five days, regardless of volume surges. UNICOR cannot have more than 12.5 errors per 100,000 key strokes per category of patent, whether it is an abstract, text or a claim. UNICOR's performance is measured on a weekly basis and according to RTIS, UNICOR has consistently out-performed the contractual requirements.

#### A Mutually-Rewarding Relationship

This longstanding relationship supports our respective missions and the services performed are highly adaptable to the federal inmate workforce. The exceptional work provided by the inmates, at cost-competitive rates, ultimately benefits the "bottom line" and reaffirms this trusted bond.

"UNICOR has been supplying RTIS with data capture work since 1989.

During this time, UNICOR has continuously provided high-quality data conversion services to RTIS through multiple subcontracts. Through the history of being business partners and our continuously monitoring UNICOR's quality performance, RTIS has qualified UNICOR as a viable text conversion resource. UNICOR's understanding of the text patent process, their ability to handle volume fluctuations, and their willingness to work with RTIS in a collaborative manner makes them a valuable supplier."

— RTIS



#### **Other Notable Business Alliances**

UNICOR has a positive overall impact upon the U.S. economy, while providing a fresh start for a brighter future. Take a look at some of our other notable subcontracting relationships.

#### Woolrich, Inc.

Woolrich was selected as the successful bidder on a requirement to produce Army Combat Uniform Trousers. Woolrich had the foresight to recognize an opportunity to preserve jobs that otherwise would have disappeared by using an underutilized cutting facility and joining forces with UNICOR to perform the assembly work. In January 2005, Woolrich placed the assembly portion of the contract with UNICOR and several other small business partners.

Woolrich's William R. Lilley, Director of Government Contracting, recalls "We found that UNICOR carried the same high standards for honesty and integrity that has made Woolrich successful for well over 175 years. With our ability to go into the UNICOR factories and help train their factory staff and inmates on new products, and UNICOR's track record of high quality and on time deliveries, together, we have created a win/win model that other Textile Manufacturers may want to consider." With its focus on the future, Woolrich continues to explore the potential for ongoing government contracting opportunities with UNICOR and the small business sector in mind.

Since Woolrich's first award, it has received additional government contracts which have resulted in preserving U.S. jobs, and generating new employment opportunities within its organization.

#### Blind Industries and Services of Maryland

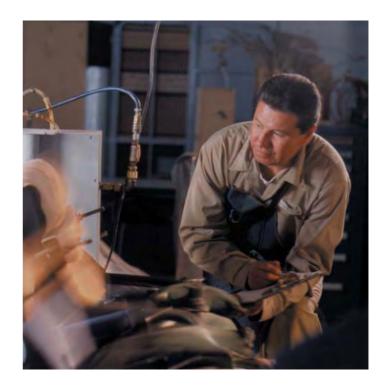
For the past ten years Blind Industries and Services of Maryland (BISM) and UNICOR's Clothing and Textiles Group (CTG) have had a successful business relationship.

BISM, a non-profit AbilityOne organization, provides comprehensive training and diverse employment opportunities for Maryland citizens of all ages who are blind. BISM currently employs over 400 associates, the majority of whom are blind or visually impaired, and offers stable employment in everything from manufacturing to retail and management. Its nationally recognized Rehabilitation and Training department provides adults and seniors with meaningful skills that enable them to achieve independence and success.

Ten years ago, the CTG was seeking a method to improve its fabric utilization and better control inventories. Concurrently, BISM was considering the purchase of an automated fabric cutting machine for its factory, which would generate excess cutting capacity. And so began our relationship with BISM.

The two organizations have benefitted in a variety of ways. BISM has been able to expand its Cutting Division from one to three locations (Baltimore, Maryland; Salisbury, Maryland; Raleigh, North Carolina), and currently employs over 70 textile cutting associates, a majority of whom are blind or visually impaired.

BISM's state-of-the-art Cutting Division utilizes a Computer-Aided Design (CAD) system that generates precise cut goods and less wasted fabric. Teamwork and communication play a pivotal role in the process, as UNICOR and BISM employees work together to ensure that every aspect of a cut fabric order is correct. Ready-to-



sew goods arrive at UNICOR locations from BISM boxed, labeled, and ready for assembly. By developing a relationship with BISM, UNICOR facilities completely eliminated the overhead costs associated with a cutting operation and increased efficiencies through better fabric utilization.

BISM currently cuts material for seven UNICOR facilities located in Atlanta, Georgia; Beaumont, Texas; Seagoville, Texas; Greenville, Illinois; Big Sandy, Kentucky; Hazelton, West Virginia; and Fort Dix, New Jersey.

The BISM – UNICOR relationship has resulted in increased employment opportunities for adults who are blind, while generating cost savings for UNICOR through better controlled inventories. The relationship has been so positive that, on occasion, our organizations have temporarily assisted each other with the production of sewn goods. It has truly been a "win-win" relationship!

UNICOR continues to be a positive solution for both companies that supply products and services to the federal government and those that provide services which would otherwise be provided via non-domestic sources.

#### More From UNICOR

#### Subcontractor to Several Major Defense Contractors

UNICOR has produced communications cables, wire harnesses, and other electronics components under subcontract with BAE, AM General, General Dynamics, and other major Defense contractors under contract with the Department of Defense. These items must adhere to rigid military specifications as well as tight delivery timeframes to support our soldiers in the war theatre.

#### Amerimac, Limited

We have teamed with Amerimac to provide federal government agencies a most reputable source through which to obtain over 20,000 promotional/award recognition items to meet virtually any occasion.

#### **Filtration Services**

This established industrial filter provider has teamed with us to supply federal government facilities throughout the U.S. with office and commercial air filtration options to meet their unique requirements.

#### Nightingale

Since 1928, Nightingale's mission has been to design and manufacture office seating solutions which are ergonomic, comfortable, affordable, and built to last. UNICOR factories, in partnership with this well-known company, produce the award-winning XO series of office chairs for sale to our federal customers.

#### Humanscale

Another UNICOR seating partner, Humanscale's mission is to design and manufacture seating that encourages users to adopt low-risk body postures. The widely acclaimed Freedom office chair produced by UNICOR for sale to its federal customers offers a revolutionary, self-adjusting ergonomic seating option.

#### **OEI**

UNICOR's partner in systems furniture offerings, providing environmentally-conscious basic workstations to designer configurations.

#### **Titmus**

The largest manufacturer of prescription protective eyewear in the world, producing frames in fashionable, yet durable styles. UNICOR manufactures prescription lenses and assembles them in frames. Numerous quality assurance checks occur throughout the production process prior to shipment.

#### 2/90 Sign Systems

UNICOR's partner is providing flexible, modular interior and exterior signage.

## Balancing Justice

The Bureau of Prisons provides efficient, safe, and humane correctional services and programs for offenders sentenced in the federal court system. Established in 1930, the Bureau of Prisons was charged with the "management and regulation of all federal penal and correctional institutions." The Bureau's mandate covered the administration of the 11 federal prisons in operation at that time.

As time has passed and laws have changed, the Bureau's responsibilities have grown, as has the prison population. At the end of 1930, the agency operated 14 facilities for just over 13,000 inmates. By 1940, the Bureau had grown to 24 facilities with 24,360 inmates. Except for a few fluctuations, the number of inmates did not change significantly between 1940 and 1980, when the population was 24,252. However, the number of facilities almost doubled (from 24 to 44) as the Bureau gradually moved from operating large facilities confining inmates of many security levels to operating smaller facilities that each confined inmates with similar security needs.

As a result of federal law enforcement efforts and new legislation that dramatically altered sentencing in the federal criminal justice system, the 1980s brought a significant increase in the number of federal inmates. The

Sentencing Reform Act of 1984 established determinate sentencing, abolished parole, and reduced good time; additionally, several mandatory minimum sentencing provisions were enacted in 1986, 1988, and 1990. From 1980 to 1989, the inmate population more than doubled, from just over 24,000 to almost 58,000. During the 1990s, the population more than doubled again, reaching approximately 136,000 at the end of 1999 as efforts to combat illegal drugs and illegal immigration contributed to significantly increased conviction rates.

Staffing levels also have risen dramatically in recent years. In 1980, the Bureau had approximately 10,000 employees. That number almost doubled in 10 years to just over 19,000 in 1990. As of June 2009, there were more than 36,000 employees in the Bureau.

The Federal Bureau of Prisons, judged by any standard, is widely and consistently regarded as a model of outstanding public administration, and as the best value provider of efficient, safe, and humane correctional services and programs in America. The BOP vision is to:

- Provide for public safety by assuring that no escapes or disturbances occur in its facilities.
- Ensure the physical safety of all inmates through a controlled environment which meets each inmate's need for security through the elimination of violence, predatory behavior, gang activity, drug use, and inmate weapons.
- Prepare inmates for a productive and crime-free return to society through the provision of health care, mental, spiritual, educational, vocational, and work programs.

- Be a model of cost-efficient correctional operations and programs.
- Nurture a talented, professional, well-trained, and diverse staff reflecting the Bureau's culture of fairness and mutual respect in an environment free from discrimination and safe from injury or assault.
- Provide BOP staff members with job satisfaction, career opportunities, recognition, and quality leadership.
- Maintain high ethical standards in all day-to-day activities.

The Bureau consists of more than 115 institutions, six regional offices, its headquarters office in Washington DC, two staff training centers, and 28 community corrections offices, and is responsible for the custody and care of more than 207,000 federal offenders as of July 2009.



Approximately 82 percent of these inmates are confined in Bureau-operated correctional facilities or detention centers. The remainder are confined through agreements with state and local governments or through contracts with privately-operated community corrections centers, detention centers, prisons, and juvenile facilities.

The Bureau is responsible for carrying out all judicially mandated federal executions in the United States (other than those carried out under military law). It maintains the federal lethal injection chamber in Terre Haute, Indiana.

#### **Security Levels**

The Bureau operates institutions at five different security levels in order to confine offenders in an appropriate manner. Security levels are based on such features as the type of inmate housing within the institution; the presence of external patrols, towers, security barriers, or detection devices; internal security features; and the staff-to-inmate ratio. Each facility is designated as either minimum, low, medium, high, or administrative. Institutions may undergo institution population changes to accommodate the agency's bed space capacity, security level, and population management needs.

#### **Minimum Security**

Minimum security institutions, also known as Federal Prison Camps (FPCs) are work and program oriented facilities with dormitory housing, a relatively low staff-to-inmate ratio, and limited or no perimeter fencing. Many FPCs are located adjacent to larger institutions or on military bases, where inmates help serve the labor needs of the larger institution or base.

#### **Low Security**

Low security Federal Correctional Institutions (FCIs) have double-fenced perimeters with electronic detection systems, mostly dormitory or cubicle housing, and strong work and program components. The staff-to-inmate ratio in these institutions is higher than in minimum security facilities.

#### **Medium Security**

Medium security FCIs (and USPs designated to house medium security inmates) have strengthened perimeters (often double fences with electronic detection systems), mostly cell-type housing, a wide variety of work and treatment programs, an even higher staff-to-inmate ratio than low security FCIs, and greater internal controls.



#### **High Security**

High security institutions, also known as United States Penitentiaries (USPs), have highly secured perimeters (featuring walls or reinforced fences), multiple- and singleoccupant cell housing, the highest staff-to-inmate ratio, and close control of inmate movement.

#### **Correctional Complexes**

Federal Correctional Complexes (FCCs) include institutions with different missions and security levels located in close proximity to one another. FCCs increase efficiency through the sharing of services, enable staff to gain experience at institutions of many security levels, and enhance emergency preparedness by having additional resources within close proximity.



#### Administrative

Administrative facilities have special missions, such as the detention of pretrial offenders; the treatment of inmates with serious or chronic medical problems; or the containment of extremely dangerous, violent, or escape-prone inmates. Administrative facilities include Metropolitan Correctional Centers (MCCs), Metropolitan Detention Centers (MDCs), Federal Detention Centers (FDCs), Federal Medical Centers (FMCs), the Federal Transfer Center (FTC), the Medical Center for Federal Prisoners (MCFP), and the Administrative-Maximum (ADX) U.S. Penitentiary. Administrative facilities are capable of holding inmates in all security categories.

#### Satellite Camps

Some BOP institutions have a small, minimum security camp adjacent to the main facility. These camps, often referred to as satellite camps, provide inmate labor to the main institution and to off-site work programs.

#### **Satellite Low Security**

FCI Elkton and FCI Jesup each have a small, low security satellite facility adjacent to the main institution. FCI La Tuna has a low security facility affiliated with, but not adjacent to, the main institution.

#### **Prison Life**

#### Medical Care

Many federal offenders come to prison having led unhealthy lives. Many have histories of drug and/or alcohol abuse and long-standing medical and dental concerns that they have neglected. As a result, inmates typically have greater health care needs than the average citizen. To meet inmates' needs, the Bureau provides essential medical, dental, and mental health (psychiatric) services by professional staff in a manner consistent with accepted community standards for a correctional environment. The Bureau uses licensed and credentialed health care providers in its ambulatory care units, which are supported by

community consultants and specialists. For inmates with chronic or acute medical conditions, the Bureau operates several medical referral centers providing advanced care.

Health promotion is emphasized through counseling provided during examinations, education about the effects of medications, infectious disease prevention and education, and chronic care clinics for conditions such as cardiovascular disease, diabetes, and hypertension. The Bureau promotes environmental health for staff and inmates alike through its emphasis on a clean-air environment and the maintenance of safe conditions in inmate living and work areas. The Bureau's food service program emphasizes heart-healthy, nutritionally sound, and appetizing diets; nutrition education; and dietary counseling in conjunction with certain medical treatment.

The Bureau provides a full range of mental health treatment through staff psychologists and psychiatrists. It also provides forensic services to the courts, including a range of evaluative mental health studies outlined in federal statutes.

Psychologists are available for formal counseling and treatment on an individual or group basis. In addition, staff in an inmate's housing unit is available for informal counseling. Services available through the institution are enhanced by contract services from the community.

Incarceration can be stressful for both inmates and their family members. Consequently, the agency works diligently to provide education to staff and inmates on suicide prevention. Every staff member receives annual training on this important topic, and many receive additional semiannual training. During the admission and orientation process at an institution, every inmate receives information on mental health services available at that site. Psychology Services staff at each facility provides crisis intervention and support services as needed.

#### **Inmate Reentry**

Bureau institutions offer a wealth of inmate programs, including work in prison industries and other institution jobs, education, vocational training, substance abuse treatment, observance of faith and religion, psychological services, counseling, release preparation, and other programs that impart essential life skills. It also provides other structured activities designed to teach inmates productive ways to use their time.

In addition to a wide array of inmate programs, the BOP provides a Release Preparation Program for inmates facing the end of their sentences. The program includes classes in resume writing, job seeking, and job retention skills. The program also includes presentations by officials from community-based organizations that help ex-inmates find employment and training opportunities after release from prison. Release preparation includes a number of inmate transition services provided at Bureau facilities, such as mock job fairs at which inmates learn job interview techniques and community recruiters learn of the skills available among inmates. At mock job fairs, qualified inmates are afforded the opportunity to apply for jobs with companies that have job openings. Bureau institutions help inmates prepare release portfolios, including a resume, education and training certificates, diplomas, education transcripts, and other significant documents needed for a successful job interview.

Through its recently created Inmate Skills Development Initiative, the Bureau aims to unify inmate programs and services into a comprehensive strategy for productive reentry into society. The three principles of the Inmate Skills Development initiative are: (1) inmate participation in programs must be linked to the development of relevant reentry skill needs identified through a comprehensive assessment; (2) inmates should acquire or improve a skill measured through demonstration, rather than simply completing a program; and (3) resources are allocated to

target inmates with a high risk for reentry failure. The initiative includes a comprehensive assessment of inmates' strengths and deficiencies in nine core areas and the development of individualized plans to address the identified skill deficits through targeted programs.

#### **Inmate Work Programs**

Prison work programs teach inmates occupational skills and instill sound and lasting work habits and work ethic. All sentenced inmates in federal

correctional institutions are required to work (with the exception of those who for security, educational, or medical reasons are unable to do so). Most inmates are assigned to an institution job such as food service worker, orderly, painter, warehouse worker, or groundskeeper.

Federal Prisons Industries (FPI) is among the Bureau's most important correctional programs because it has been proven to substantially reduce recidivism and does not require appropriated funds. FPI factories operate at medium-security and high-security institutions, where the most violent and criminally sophisticated offenders are confined, as well as low-security and some minimum security institutions. FPI provides inmates the opportunity to gain marketable work skills and a general work ethic, both of which can lead to viable, sustained employment upon release. It also keeps inmates productively occupied. According to rigorous research, those who participate in FPI are substantially less likely to engage in misconduct.

### Education, Vocational Training, and Occupational Training

The BOP offers a variety of programs for inmates to enhance their education and acquire skills to help them obtain employment after release. All institutions offer



literacy classes (GED), English as a Second Language, adult continuing education, parenting classes, recreation activities, wellness education, and library services.

With a few exceptions, inmates who do not have a high school diploma or a General Educational Development (GED) certificate must participate in the literacy program for a minimum of 240 hours or until they obtain the GED. The English as a Second Language program enables inmates with limited proficiency in English to improve their English language skills. Bureau institutions facilitate vocational training and occupationally oriented higher education programs.

Occupational and vocational training programs are based on the needs of the specific institution's inmate population, general labor market conditions, and institution labor force needs. On-the-job training is afforded to inmates through formal apprenticeship programs, institution job assignments, and work in the FPI program.

The Bureau facilitates post-secondary education in vocational and occupationally oriented areas. Some traditional college courses are available, but inmates are responsible for funding this coursework.

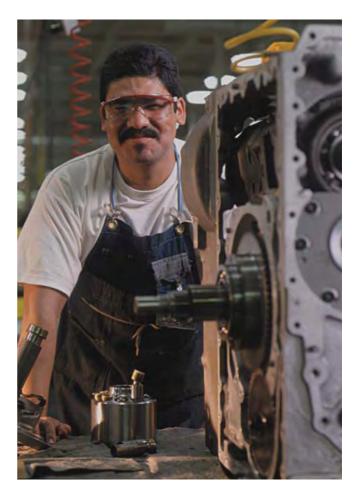
Parenting classes help inmates develop appropriate skills during incarceration. Recreation and wellness activities encourage healthy lifestyles and habits. Institution libraries carry a variety of fiction and nonfiction books, magazines, newspapers, and reference materials. Inmates also have access to legal materials to conduct legal research and prepare legal documents.

Approximately 15% of work-eligible inmates work in Federal Prison Industries (FPI) factories. They gain marketable job skills while working in factory operations, such as metals, furniture, electronics, textiles, and graphic arts. FPI work assignments pay from 23¢ to \$1.15 per hour. A high school diploma or General Educational Development (GED) certificate is required for all work assignments above entry level (lowest pay level) in either institution or FPI jobs.

The Inmate Financial Responsibility Program (IFRP) requires inmates to make payments from their earnings to satisfy court-ordered fines, victim restitution, child support, and other monetary judgments. Some inmates are assessed a Cost of Incarceration Fee, which is collected under the IFRP. Inmates working in FPI who have financial obligations must pay 50 percent of their earnings to the IFRP. Most fine and restitution money goes to crime victims or victim support groups through the Crime Victims Fund administered by the Office for Victims of Crime in the Department of Justice.

#### **Substance Abuse Treatment**

The Bureau's substance abuse treatment program includes drug education, non-residential drug abuse treatment, residential drug abuse treatment, and community transition drug abuse treatment. Drug abuse education is available in all BOP facilities. Drug abuse education provides inmates with information on the relationship between drugs and crime and the impact of drug use on the individual, his or her family, and the community. Drug abuse education is designed to motivate appropriate offenders to participate in nonresidential or residential drug abuse treatment, as identified and referred by the drug abuse treatment staff.



Non-residential drug abuse treatment is available in every BOP institution. Specific offenders targeted for nonresidential treatment services include:

- · inmates with a relatively minor or low-level substance abuse impairment;
- inmates with a more serious drug use disorder whose sentence does not allow sufficient time to complete the residential drug abuse treatment program;
- inmates with longer sentences who are in need of and are awaiting placement in the residential drug abuse treatment program;
- inmates identified with a drug use history who did not participate in residential drug abuse treatment and are preparing for community transition; and
- inmates who completed the unit-based component of the residential drug abuse treatment program and are required to continue treatment until placement in a residential reentry center, where they will receive transitional drug abuse treatment.

Participants in the residential drug abuse treatment program live together in a unit reserved for drug abuse treatment; thus, minimizing any negative effects of interaction with the general inmate population. The residential drug abuse treatment program is a minimum of 500 hours over a course of 9 to 12 months. Residential drug abuse treatment is provided toward the end of the sentence in order to maximize its positive impact on soon-to-be-released inmates. The residential drug abuse treatment program is available in 59 BOP institutions and one contract facility.

Drug abuse treatment in the Bureau includes a community transition drug abuse treatment component to help ensure a seamless transition from the institution to the community. The Bureau provides a treatment summary to the residential reentry center where the inmate will reside, to the community-based treatment provider who will treat the inmate, and to the U.S. Probation Office before the inmate's arrival at the residential reentry center. Participants in community transition drug abuse treatment often continue treatment with the same treatment provider during their period of supervised release after they leave Bureau custody.

#### **Specific Pro-Social Values Programs**

Based on the proven success of the residential substance abuse treatment program, the Bureau has implemented a number of other programs to address the needs of other segments of the inmate population (including younger offenders and high-security inmates). These programs

focus on inmates' emotional and behavioral responses to difficult situations and their mental health, emphasizing life skills, the development of pro-social values, respect for self and others, and the acquisition of responsibility for personal actions.

The Life Connections Program, for example, is a residential multi-faith-based program that provides the opportunity for inmates to deepen their spiritual life and assist in their ability to successfully reintegrate following release from prison. Life Connections programs are currently underway at FCI Petersburg, USP Leavenworth, FCI Milan, USP Terre Haute, and FMC Carswell. The Bureau's Office of Research and Evaluation has completed several analyses of the program and found a reduction in serious institution misconduct among program participants.

In fiscal year 2008, the Bureau initiated a non-residential faith-based reentry program known as Threshold. This program embraces the same principles as the Life Connections Program and targets inmates who have less than two years of time remaining on their sentence. Threshold currently operates in 27 institutions.

The Bureau's many program offerings and educational opportunities support its long-standing philosophy that release preparation begins the first day of incarceration. Along with the Inmate Skills Development Initiative, these programs and services aim to maximize the prospects of a successful reintegration into society by each inmate.



#### Turnabout: The products that the BOP buys through GSA

In support of their mission, to provide efficient, safe, and humane correctional services and programs, the Bureau of Prisons (BOP) acquires products and supplies through GSA.

#### One ordering tool used by BOP is GSAAdvantage!®.

GSAAdvantage!\* is the federal government's premier online ordering system that provides 24-hour access to over 17 million products and services solutions available from over 16,000 GSA Multiple Award Schedules contractors, as well as all products available from GSA Global Supply™.

GSAAdvantage!\* offers FAR compliant purchasing; direct contact with schedule vendors to increase procurement speed and efficiency; specified grouping of products and services; easy-to-use research capabilities that narrow results and compare features, prices, and delivery options; and a streamlined online experience with instant online ordering. It also provides customers with multiple payment options and online viewing of order status to ensure order management from beginning to end. To learn more, visit www.gsaadvantage.gov.

#### A snapshot of BOP Purchasing in FY09 via GSAAdvantage!®

GSA MAS	Description	Sales via GSAAdvantage!*
75	Office Products	\$5,899,915.54
073	Food Service, Hospitality,	\$3,077,713.54
073	Cleaning Equipment	\$2,290,770.41
51V	Hardware Superstore	\$1,034,101.12
70	Information Technology	\$849,677.67
084	Total Solutions For Law Enforcement	\$334,314.49
56	Building and Building Materials	\$298,647.38
71	Furnishings	\$267,599.56
65 II A	Medical Equipment and Supplies	\$252,636.34
81 I B	Shipping and Packaging Supplies	\$189,274.55
36	Office Imaging and Document Solutions	\$28,008.24
58 I	Professonal Audio/Video Solutions	\$19,230.59
67	Photographic Equipment	\$17,427.56
078	Sports, Promotional Outdoor	#15.107.70
	Recreational Equipment	\$15,106.68
66	Scientific Equipment	\$11,686.38
72	Furniture and Floor Coverings	\$5,903.57
69	Training Supplies	\$5,617.00
76	Publication Media	\$606.54
	TOTAL	\$11,520,523.62

Reporting Period 1QFY07 to 3QFY09

#### **BOP** requisitions through GSA Global Supply™

GSA Global Supply<sup>™</sup> provides fast, easy access to tens of thousands of established-source products for federal government agencies. Depending on the customers' needs, Global Supply<sup>™</sup> can facilitate any requisition-based orders (with no need for comparison shopping) through worldwide delivery, 24/7 support, AbilityOne (formerly known as

JWOD) guaranteed products, payment using GSA SmartPay® or AAC/DoDAAC, government-to-government transactions, and unrestricted spending limits. It also ensures that all orders comply with the Federal Acquisition Regulations and other DoD, socioeconomic, and environmental policies with which customers need to be concerned. To learn more, visit www.GSAglobalsupply.gsa.gov.

#### A snapshot of BOP Requisitioning in FY09 via GSA Global Supply™ Online Requisitions

Federal Supply Classification Description	Requisitioned
8540 Toiletry Paper Products	\$1,523,103.06
7530 Stationery and Record Forms	\$979,617.17
8520 Toilet Soap, Shave Prep and Dentifrice	\$263,182.34
7510 Office Supplies	\$189,239.65
7920 Brooms Brushes Mops and Sponges	\$169,540.63
7520 Office Devices and Accessories	\$129,183.09
7930 Cleaning polishing Compounds and Prep	\$124,297.66
8105 Bags and Sacks	\$116,424.61
8530 Personal Toiletry Articles	\$89,833.16
7210 Household Furnishings	\$85,700.03
7910 Floor Polishers and Vacuum Cleaners	\$61,118.48
7350 Tableware	\$44,084.59
7290 Msc Household Furnishings Appliance	\$43,716.30
8415 Clothing Special Purpose	\$41,944.44
7230 Draperies Awnings and Shades	\$27,946.11
8115 Boxes Cartons and Crates	\$20,183.04
7340 Cutlery and Flatware	\$17,496.66
7490 Miscellaneous Office Machines	\$14,742.06
4210 Fire Fighting Equipment	\$10,261.13
8345 Flags and Pennants	\$8,545.75
7540 Standard Forms	\$6,036.14
8020 Paint and Artists Brushes	\$5,970.43
7110 Office Furniture	\$5,959.93
6840 Pest Control Agents and Disinfectants	\$5,520.46
6645 Time Measuring Instruments	\$4,738.89
3510 Laundry and Dry Cleaning Equipment	\$4,638.58
8040 Adhesives	\$4,429.05
4510 Plumbing Fixtures and Accessories	\$3,915.11
7240 Household and Common Utility Containers	\$3,765.24
7045 ADP Supplies	\$2,913.85
4140 Fans Air Circulators and Blower Equipment	\$2,764.65
7330 Kitchen Hand Tools and Utensils	\$2,482.92
4230 Decontaminating and Impregnating	,
Equipment	\$2,394.46
5130 Hand Tools Power Driven	\$2,269.90
7420 Accounting and Calculating Machines	\$1,991.81
7220 Floor Coverings	\$1,958.25
5110 Hand Tools Edged Nonpowered	\$1,668.09
6140 Batteries Rechargeable	\$1,544.32
6135 Batteries Nonrechargeable	\$1,415.78
5120 Hand Tools Nonedged Nonpowered	\$1,303.86
9330 Plastics Fabricated Materials	\$1,167.83
4730 Fittings - Hose Pipe and Tube	\$1,131.76
8125 Bottles and Jars	\$1,093.58
6810 Chemicals	\$1,087.50
8135 Packaging and Packing Bulk Materials	\$1,086.17
8460 Luggage	\$997.97
00 0	
8305 Textile Fabrics	\$930.00

Federal Supply Classification Description	Requisitioned
6750 Photographic Supplies	\$898.66
7105 Household Furniture	\$896.52
5920 Fuses Arresters Absorbers and Protector	\$876.61
6515 Medical and Surgical Instruments,	
Equipment and Supplies	\$824.50
5836 Video Recording and Reproducing Equipment	\$800.00
5210 Measuring Tools - Craftsmens	\$793.47
5315 Nails Keys and Pins	\$782.42
7195 Miscellaneous Furniture and Fixtures	\$674.01
8010 Paint,Dope,Vamish and Related Prod	\$624.02
4110 Refrigeration Equipment	\$614.97
7610 Books and Pamphlets	\$572.52
8315 Notions and Apparel Findings	\$532.19
6545 Medical Sets Kits and Outfits	\$522.11
5340 Miscellaneous Hardware	\$507.73
9310 Paper and Paperboard	\$441.61
6150 Miscellaneous Electric Power and	
Distribution Equipment	\$359.54
3750 Gardening Implements and Tools	\$349.58
5133 Drill Bits, Counterbores and Sinks	\$347.18
6510 Surgical Dressing Materials	\$305.34
7125 Cabinets Lockers Bins and Shelving	\$300.45
6250 Ballasts Lampholders and Starters	\$287.00
4020 Fiber Rope Cordage and Twine	\$282.10
5970 Electrical Insulators and Insulating Materials	\$278.00
9905 Signs, Advertisement Displays and	
Identification Plates	\$256.17
8340 Tents and Tarpaulins	\$212.08
7460 Visible Record Equipment	\$210.82
5965 Headset,Handset,Microphone and Speak	\$199.59
8030 Preservative and Sealing Compounds	\$196.36
5140 Tool and Hardware Boxes	\$148.18
6685 Pressure Temp Humidity Instruments	\$147.98
7025 ADP Input/Output and Storage Devices	\$111.03
5440 Scaffolding Equipment and Concrete Forms	\$88.11
5180 Sets Kits and Outfits of Hand Tools	\$84.78
6850 Miscellaneous Chemical Specialties	\$84.29
6110 Electrical Control Equipment	\$77.88
5835 Sound Recording and Reproducing Equipment	\$73.00
6650 Optical Instruments	\$70.20
4720 Hose and Tubing Flexible	\$69.30
5640 Wallboard Building and Thermal Insulation	\$59.96
6230 Electric Portable and Hand lighting Equipment	\$53.77
7360 Set Kit and Outfit Food Preparation	
and Service	\$48.00
4520 Space Heating Equipment and Water Heaters	\$34.71
3740 Pest Disease and Frost Control Equipment	\$25.32
8465 Individual Equipment	\$6.22
TOTAL	\$4,051,363.87

Reporting Period 1QFY07 to 3QFY09

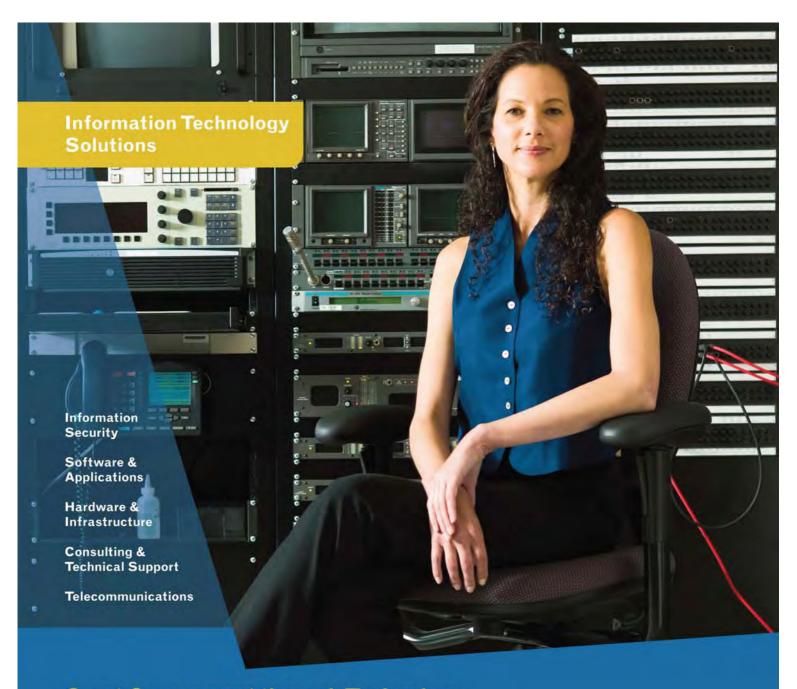
## Because our business is changing lives it's never business-as-usual.



#### UNICOR understands change.

For 75 years UNICOR has provided customers quality goods and services, but its true output has been the thousands of federal offenders who were able to secure a brighter future, because of the jobs skills training and work experience gained from meeting our customers' needs. A productive life after prison can, and does happen. And with your continued support, you'll be helping us transform lives along the way.





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Managing the wealth of information shared across government requires a balance of people, process and technology. Whether your mission calls for standardizing information security, switching Internet protocols or upgrading technology applications and hardware, we can help. GSA offers FAR compliant, self-service contracts—and assisted acquisition and project management services—that give you direct access to the full spectrum of IT solutions. Our easy-to-use online research and procurement tools offer the quickest way to obtain leading-edge products and services from pre-qualified contractors. We simplify purchasing by allowing you to tailor orders to your unique requirements and negotiate costs below our ceiling prices. Best of all, we put you in control and a step ahead to accomplish the task at hand.

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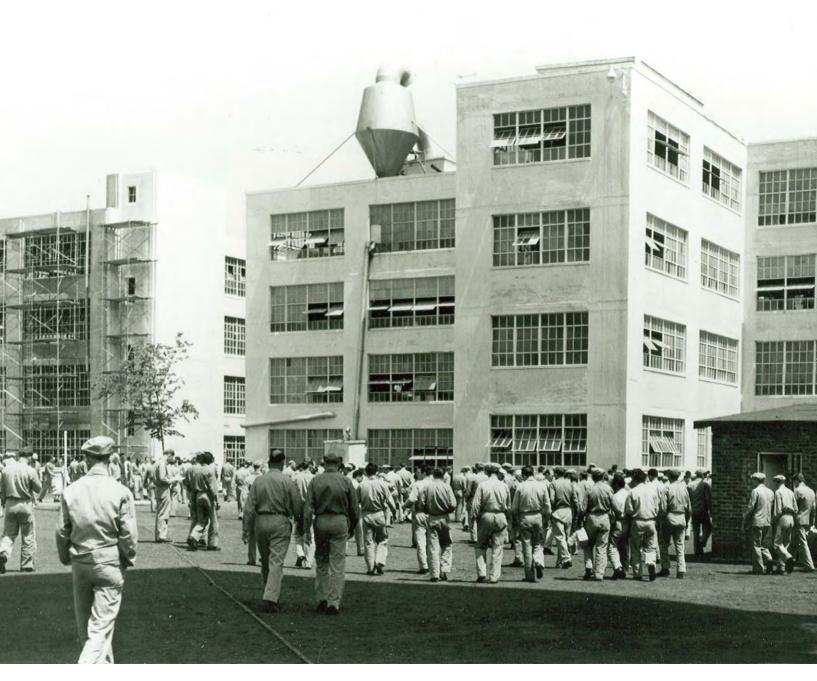




#### Definition:

Leavenworth (Origin Local Welsh, Llyvngwerth): the smooth, level farm, castle or court, or the worth or place on the river Leven.

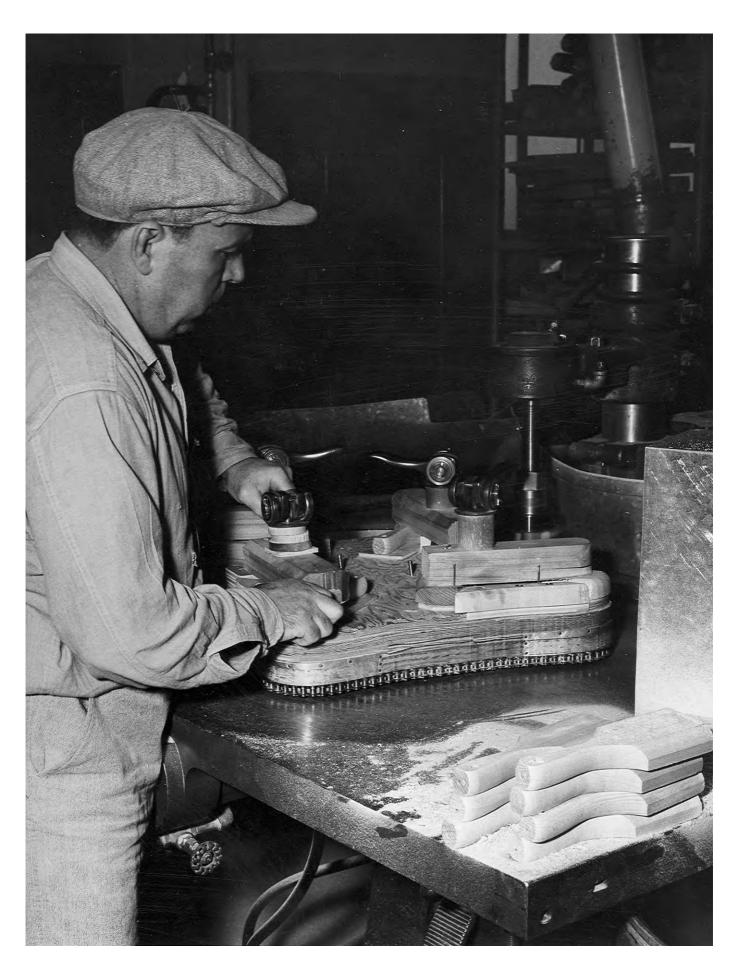
Source: An Etymological Dictionary of Family and Christian Names With an Essay on their Derivation and Import; Arthur, William, M.A.; New York, NY: Sheldon, Blake, Bleeker & CO., 1857.



## Spotlight:

## Leavenworth, Kansas

The town of Leavenworth is probably best known for its prisons, including the "big house," the United States Penitentiary (USP). The federal government has long located many types of facilities in Leavenworth, playing a major role in the local economy. In fact, the town grew around a military fort established to protect westbound settlers from Indians at a key crossroads on the Oregon and Santa Fe Trails. In 1827, Colonel Henry Leavenworth established a permanent military cantonment on the east bank of the Missouri River near the mouth of the Little Platte River. Fort Leavenworth is now the oldest active Army post west of the Mississippi River.



Today, federal facilities, in addition to Fort Leavenworth, include several prisons in and near Leavenworth: the Federal penitentiary (founded in 1895), the U.S. Disciplinary Barracks (founded in 1864), the CCA Leavenworth Detention Center, a privately operated high security facility, and located nearby, the Lansing Correctional Facility. Leavenworth is also the home to the Dwight D. Eisenhower Veterans Affairs Medical Center (founded in 1865) and a VA Consolidated Mail Outpatient Pharmacy (CMOP), that provides mail order prescriptions to veterans.

The United States Penitentiary (USP) at Leavenworth is located on 1,583 acres with 22.8 acres inside the penitentiary walls. The facility was authorized by an act of the United States Congress in 1895.

#### The Early Years

The military prison located on Fort Leavenworth, now known as the U.S. Disciplinary Barracks (USDB) had been in operation for 20 years, since May 1875, when the federal penitentiary was founded. As a side note, the USDB has the distinction of offering the first vocational training program established in this country for prisoners. An act of Congress converted the USDB into a civilian penitentiary in 1895. For ten years, the prisoners incarcerated at the USDB constructed what is now the modern day Leavenworth Penitentiary. On completion, the USDB was returned to the Army. William G. Cutler's History of the State of Kansas offers the following observations of early prison procedure:

Upon arrival, each prisoner must wear regulation striped clothing and then be shaved by the State barber. He then is instructed as to the rules and regulations of the place, and his cell is furnished with necessary articles of furniture, to which the prisoner may add others when he has earned the money by actual labor. Cleanliness is enforced, and there is no communication allowed between prisoners. The penitentiary has a fine library, and prisoners may purchase books which are approved by the authorities. Those capable of learning a trade are assisted in that direction. During the year the working hours average nine and a half daily, and during the six winter months from sunrise to sunset. For violations of the prison discipline prisoners are punished by deprivation of the privileges of the library, writing and receiving letters to and from friends, work on bread and water, close confinement in their cells on bread and water once a day, and in extreme cases only, the blind cell on bread and water is resorted to. The State penitentiary is under the immediate supervision of a warden, whose accounts are examined every month. Monthly settlements are made with the State.

#### A Model for Prison Reform

Prior to the development of the federal prison system, the convict leasing system was one of the great evils that early prison reformers sought to abolish. Under this contract, labor system prisoners worked inside prison walls under contract with an outside firm that sold their products on the open market. Private firms paid a fee to the State to house and work prisoners. Private business and labor always opposed this system as unfair competition. In 1887, Congress prohibited the use of federal prisoners for contract labor. State prisons became reluctant to house federal prisoners unless they could profit from their labor. Therefore, it became necessary for Congress to build its own system of federal prisons. The Three Prisons Act of 1891 authorized the first federal penitentiaries. The old army prison at Fort Leavenworth, Kansas, became the first

United States penitentiary in 1895, until a new facility was built by inmates in 1906.

Gradually the state-use system replaced other labor systems, allowing convicts to work in prisons but their products could only be sold to the state, not in the public marketplace. This system included production and manufacture of farm and spring wagons and implements, the making of buggies and carriages, men's boots, and women's shoes, in the manufacture of marble mantels and monuments, and in the mining of coal. Inmates worked prison farms and factories that produced food and items for internal consumption, and later participated in the manufacture of license plates for automobiles and the construction of public highways.





#### Leavenworth Today

Today, USP Leavenworth is an all-male medium security level facility committed to carrying out the judgments of the Federal Courts. It provides a safe, secure, and humane environment for those offenders committed to its custody. Like all Bureau facilities, Leavenworth adheres to a balanced philosophy that recognizes punishment, deterrence, and incapacitation as valid purposes of confinement. Opportunities for positive change are provided through work, education, training, and counseling for inmates motivated toward self-improvement.

Within the walls of the penitentiary, there are five housing units, four of which are located off a central rotunda. All four are designed to house up to two inmates per cell. Three of the four underwent total remodeling from the mid 1980s until the mid 1990s. One cell house remains unchanged from its original construction.

#### **Programs**

Leavenworth provides academic, work, and occupational education opportunities to all inmates who wish or are required to participate in them. It also provides a full range of recreation and leisure time activities. Health Services provides a full range of outpatient and infirmary care to all inmates, and Psychology Services provides a full range of clinical treatment options for inmates housed at the facility. Individual and group formats are utilized to address the diverse and problematic mental health issues experienced by inmates. Drug education and treatment programs are also available.

The Food Service Department prepares more than 6,200 meals per day. Meals are prepared for general population and satellite feeding to include the Special Housing Unit. All inmates assigned to Food Service participate in weekly

training sessions pertaining to safety, sanitation, preparation, and presentation of food and other areas of benefit to the Food Service Program.

The Chaplaincy Services Department at Leavenworth provides inmates with the opportunity to practice their religious beliefs within the constraints of security, safety, and the orderly running of the institution. A complete religious program is available and a regular schedule of events with recognized faith groups is maintained. Contract staff is utilized to assist in ministering to the various faith groups and a Native American Sweat Lodge is available for the inmate population. The Bureau's Life Connections program also is available at USP Leavenworth.

#### **UNICOR**

The UNICOR operation at Leavenworth includes three factories, Textiles, Recycling, and Print. These factories employ over 300 inmates and last year recorded sales of over 10 million dollars. The earnings from all UNICOR operations are used to fund salaries, re-invest in new factories, and other expenses of UNICOR.





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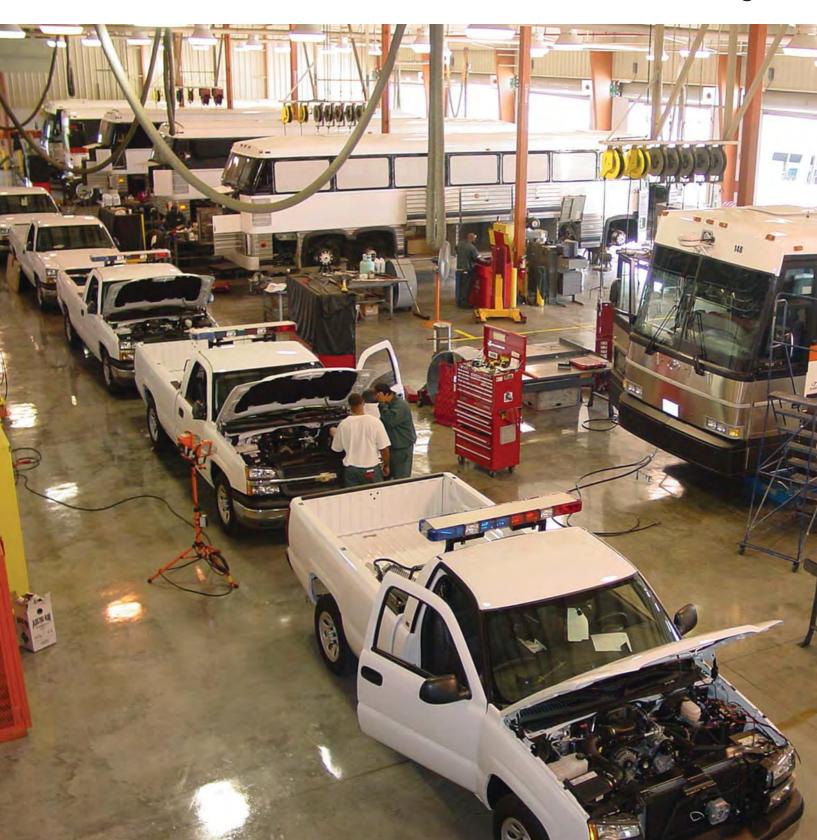
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## Factory Focus

U.S. Locations, U.S. Labor Force, and U.S. Manufacturing



Empowered to motivate, and committed to do the "right thing," the UNICOR program reinvests in America. Our country places significant emphasis on work, and a strong work ethic has always been an essential part of our culture. Hard work is a virtue we extol and instill within our children. It defines us as Americans.

As a society, our work does not end when prison time begins. A civilized society sees prison work for its rehabilitative potential. For thousands of incarcerated men and women, the basic human desire to be associated with something positive did not cease upon entering prison. And for many, working for UNICOR represents a chance to acquire meaningful skills and valuable work experience so that they will one day return to society with better prospects for a secure and brighter future, both for themselves and their families.

UNICOR inmates perform productive work and acquire marketable skills ranging from a basic work ethic to tradespecific, technical expertise. The typical profile of an inmate entering the prison system is: a high school dropout, serving a ten-year sentence for a drug-related offense, having never held a steady job. If nothing were done to improve this profile during incarceration, the likelihood of the offender becoming legally and gainfully employed, upon release, would be remote.

Rigorous professional research validates that inmates who participate in programs such as UNICOR are 24 percent less likely to return to criminal behavior, and 14 percent more likely to obtain employment, upon release. This is

crucial, considering that the majority of crimes in America are committed by those who have prior criminal histories. Providing inmates the job and life skills on the inside, will increase their chances of success on the outside, so they do not become one of the 40 percent of former prisoners who are rearrested within three years. Even a modest reduction in recidivism rates will prevent thousands of crimes and save hundreds-of-millions in taxpayer dollars.

As one UNICOR inmate, from the United States Penitentiary in Leavenworth, Kansas, said,

UNICOR is an equal employment business. There is no discrimination or prejudice involved. If a person wants to work, then the opportunity is available to all incarcerated individuals. UNICOR allows anyone who never had the opportunity to work to be more responsible, and more aware of what it takes to survive in the outside world... You learn things you never thought you could do.

The benefits to society are immeasurable when exoffenders succeed on the "outside," which not only holds promise for them, but for us all.

#### **Factory Snapshots**

Within the federal prison system there are more than 100 factories occupying over four million square feet of manufacturing facilities, and approximately 20,000 dedicated, skilled inmate workers. Since few people will have the opportunity to visit, we offer this brief tour of two UNICOR factories.

#### Terre Haute, Indiana

Keeping You on the Road to Mission Success

A multitude of bus maintenance, repair, and vehicle services are performed at this UNICOR factory. High quality maintenance and mission-ready vehicles are supplied to a variety of federal law enforcement agencies, including the Department of Homeland Security, Immigration and Customs Enforcement, Bureau of Prisons and U.S. Marshal Service. We currently employ 12 staff members and 60 inmate workers at this Terre Haute factory.

The facility consists of two fully staffed Auto CAD design areas. The first is dedicated to decal application and stripping, while the second is dedicated to metals fabrication, providing full-service support. Having two dedicated design areas enables us to efficiently and expeditiously meet our customers' unique specifications, from initial input, through all design, development, and finished product stages.

#### The Right Tools for Every Job

Each production area is equipped with standard automotive tools and equipment. The facility features:

- Full service bus maintenance
- · Complete engine overhaul
- Cylinder head re-manufacturing
- 1000 horsepower dynamometer capabilities
- Allison transmission overhaul (including the B500 Electronic World transmission)

- Transmission valve body testing and adjustment equipment
- Cummins, Caterpillar and Detroit Diesel electronics diagnosis
- · All-wheel laser alignment for buses and trucks
- Installation of Motorola radio communications equipment and programming
- Air conditioning service and repair (includes 134a conversion)
- Alternator and 12/24 volt starter overhaul and testing
- Major accident repair of Bluebird, MCI, Thomas and Eagle buses
- · All ADA compliance conversions
- Fabrication and installation of bus, van, and sedan security grilles
- Paint spray booth capabilities to handle 45-foot buses and semi-trucks
- Windshield replacement for buses, vans, and automobiles
- Pick-up and delivery coordination of buses, trucks, and sedans

#### Certifications

All staff and many inmate workers at the facility are ASE certified, and meet certification requirements in 608/609 air conditioning. We are certified by Detroit Diesel, Motorola, Braun Lift Super Flo Dynamometer, Allison Transmission, and PPG Paint to perform work. ISO 9001:2000 Certification is pending.

For more information, check us out at www.unicor.gov/vcr.

#### Fort Dix, New Jersey

We Speak Your Language... The Onshore Solution This Fort Dix, New Jersey facility provides a full array of data services and specializes in:

- Electronic Document and Management Systems (EDMS) Capture and Conversion
- OCR/Coding and Indexing Services
   GIS/CAD Applications and Digitizing Services

The facility can convert documents and images into virtually any format, including PDF, JPG, TIFF, CGM, and DWG, to name several. The facility spans 12,250 square feet. The inmate workforce receives intensive training and is supervised by data conversion professionals. Project managers oversee all work performed and provide customers direct support to ensure clarity of scope, follow-up and on-time delivery outcome.

#### Continuous Quality Assurance

Projects are monitored every step of the way and ensure that rigorous quality standards are met. UNICOR takes great pride in seeking innovative methods to continually boost performance quality, operational efficiency and cost effectiveness with the customer's "bottom-line" in mind. Services are predicated upon performing services that fully comply with our customers' day-to-day business needs, along with scalability to meet surge and other emergent operations requirements, as conditions dictate.

#### A Complete Package of Services

UNICOR's Services Business Group has over 35 years of experience and expertise, providing military, civilian government agencies, and commercial business partners:

- · Document conversion and data services
- Contact center, directory assistance, and help desk services
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If you know the stock number, just enter it using the advanced search feature to locate the desired product. Like most Web sites of this size, www.unicor.gov allows customers to fill and save shopping carts, compile an order history, and make credit card purchases in a flash.

#### **Order Status**

Need to check your order's progress? You may do so any time, using your customer name or purchase order number.

#### Explore

Our Web site's homepage opens the door to a wealth of information. Find publications outlining UNICOR's 75 years of changing lives; check the latest legislative updates, Board initiatives and other administrative actions which may impact your purchase; learn more about our business components and factories throughout the country; get questions answered; share your concerns and ideas; learn about upcoming events and trade shows; check out our many contracting/subcontracting opportunities, and more!

#### **Download What You Need**

Every product catalog, price list, and informational brochure may be downloaded. Even general publications including numerous case studies, technical/installation instructions and Annual Reports spanning several years are available, instantly.

#### **Market Research Ease**

Unlike most Web sites, UNICOR provides resource information so that procurement officials may perform market research. Contracting officers can compare pricing and availability against competitors' Web sites. Visitors may also learn more about the social values of Federal Prison Industries and what steps FPI takes in attempting to transition inmate workers back into society.

#### **Green Peace of Mind**

The Government's green initiative is far from being new to us. Executive Order 13423 has re-energized the Government's greening agenda and agencies are mandated to take definitive steps to become more environmentally sensitive in their acquisition, recycling, and waste prevention efforts. To this end, UNICOR has labeled its green products and services for easy identification. So, the next time you're searching for our wide selection of environmentally-

sensitive offerings, just look for the "Green leaf" icon.

Interested in following the progress of UNICOR's green initiatives? Just access the link from the <a href="https://www.unicor.gov">www.unicor.gov</a> home page.

#### Convenience

In need of personal assistance? Locate your nearest UNICOR sales associate and product manager online. And if you have policy, procedure-related, or other general questions/concerns to be addressed, direct them to UNICOR's Constituent Relations Ombudsman for response.

So, visit us at www.unicor.gov and see how easy it is to navigate through the site, where a world of information is just within touch. We believe you'll be pleasantly surprised at how easy it is to reach us!



## AbilityOne: A Custodial Service Leader

For more than a quarter century, the AbilityOne Program has been a leader of custodial services for the federal customer. The AbilityOne Program is the single largest source of employment for people who are blind or have other significant disabilities. Today, AbilityOne employees clean 65 million sq. ft. of federal government offices nationwide and millions more sq. ft. at military installations daily.



Through these contracts, AbilityOne enables 40 federal government agencies to maintain clean facilities at nearly 1,000 locations. Also through these contracts, AbilityOne provides steady, well-paying jobs for thousands of Americans with severe disabilities.

AbilityOne custodial services include:

- Office cleaning basic to executive level
- · Complete restroom sanitation and stocking
- Special services judges chambers, courtrooms, dining facilities, kitchens, meat rooms, day care centers, fitness centers, computer rooms, and secure areas
- Base-wide cleaning projects
- Environmentally sensitive/green cleaning practices

Long-term customer relationships, a high employee retention rate and decades of growth affirm that AbilityOne custodial services are a mature and flourishing line of service available to the federal customer. An examination of several highly successful AbilityOne custodial contracts reveals a long list of other distinguishing factors that are common to all.

#### AbilityOne Partnership

Vadis, an AbilityOne-participating nonprofit agency located in Sumner, Washington, emphasizes its ability and willingness to work as part of a partnership with the federal customer and the building occupants. As one team, Vadis works closely with its federal customers, focusing to meet their needs.

Strong teamwork is especially important, especially with contracts for historic buildings. An example of this is the Tacoma Union Station which is located in Tacoma, Washington, and is a General Services Administration (GSA) Region 10 premier property. It houses the U.S. Federal Courts as tenants. Constructed 100 years ago, this building was once the terminus of the Northern Pacific Railroad. Thirty-five years ago, the building was listed on the National Register of Historic places; and 20 years ago the City of Tacoma partnered with GSA and the state of



Anemone Detail, Dale Chihuly, Union Station, Tacoma, WA

Washington to renovate the station. Great care went into preserving the original terrazzo floors, marble walls, and the historic nature of the building, showcasing the impressive Rotunda where the focal point is its 98 ft. high central dome. The Union Station was rehabilitated and converted for use as the U.S. Courthouse in 1992. Exhibited in the Tacoma Union Station is the beautiful collection of highly acclaimed Dale Chihuly glass art.

AbilityOne's partnership approach includes daily check-ins with the property management, close communications, and the ability to respond to any contract-related need 24 hours a day. It is a winning strategy for the federal customer. "[AbilityOne's nonprofit agency] Vadis does an exceptional job at the Union station," said Property Manager Diane Simmons. "They are very proactive. If there is an area of concern, they jump right on it and meet our needs. I love their team and they do a great job everyday."

The building's massive Romanesque revival architecture, marble walls and exquisite woodwork require very close coordination between nonprofit cleaning crews and GSA property management. Through the contract, AbilityOne employees diligently maintain high quality service to enable 5,000 visitors to visit the building each month. This challenge fosters other characteristics that also define successful custodial services – AbilityOne employee

dedication and a sense of ownership of the facility. The AbilityOne custodial crew takes pride and ownership in keeping the building clean.

#### Employee Dedication and Sense of Ownership

AbilityOne-participating nonprofit agency Toolworks, Inc., in San Francisco, also is distinguished for the partnering efforts of its custodial contracts. Customer-oriented, the nonprofit goes above and beyond the contract requirements and collaborates with federal customers in a continuing effort to improve services. As with other nonprofits, that strategy also helps create a sense of ownership, flexibility, and responsiveness among Toolworks' custodial services employees.

Toolworks AbilityOne custodial services contracts include more than half-a-dozen, high-profile federal government facilities in the Bay Area such as: the Phillip Burton Federal Building, the U.S. Mint in San Francisco and Ninth Circuit Court of Appeals in San Francisco. Through these contracts, more than 100 people with severe disabilities are employed.

#### **Close Communications**

Toolworks, Vadis and Ada S. McKinley Community
Services, Inc. (McKinley). of Chicago, all cited frequent and
open communications between the nonprofit and the
federal customer as crucial to the success of a custodial
services contract. All three AbilityOne-participating
nonprofit agencies maintain close communications with
their federal customers via regular meetings that
systematically review upcoming special events, customer
priorities, and any service issues. McKinley provides basewide custodial services encompassing 110 facilities and
more than 40 different customers totaling approximately
2.5 million sq. ft. that are serviced weekly at the Great
Lakes Naval Training Center in Illinois.

"They (McKinley, AbilityOne nonprofit) maintain close communications with us and this is vital," said David Jenkins, facilities contract manager at Great Lakes Naval Training Center. "We have a good relationship; the AbilityOne employees are very helpful and always striving to please, and I have a great appreciation for their work."

#### **Customer Focus**

Jenkins also believes McKinley's AbilityOne custodial services are differentiated by the care they take to clearly understand their customers' priorities combined with an unwavering commitment to meet their customers' requests. "AbilityOne employees are trustworthy, dedicated, and exceptional in their ability and desire to fulfill the Navy's needs," Jenkins said. "They are very responsive and willing to support the navy with anything that needs to be done." Overall, McKinley cleans a total of four million sq. ft. of office space for federal government customers, which provides jobs for 125 people with severe disabilities.

#### Training, Consistency and Quality

Through employee training, consistency, and thoroughness, AbilityOne-participating nonprofits train their employees correct cleaning methods and how to properly and safely use equipment so that the crews can perform efficiently and increase productivity on their federal contracts.

#### **Reduced Procurement Costs**

Another federal customer benefit is the longevity of AbilityOne contracts. The average length of AbilityOne custodial contracts is more than 10 years without reprocurement costs. In continually striving for improvement since starting cleaning federal facilities in the 1980s, AbilityOne's commitment to advancing custodial services continues today, and will carry on in partnership with the federal customer, for decades to come.

For more information about the AbilityOne Program, please contact Stephanie Lesko, Public Affairs, at slesko@abilityone.gov. For more information about the AbilityOne products and services, email customerservice@abilityone.org or call (800) 999-5963.

# Sound Leadership

## The Greening of Federal Prisons



The Federal Bureau of Prisons has been a leader in energy conservation, renewable energy and sustainable practices for years. Recognized with a Presidential Award in Federal Energy Management in 2007, the Bureau was awarded for its success in implementing energy efficiency policies and practices throughout the organization.

The Director of the Federal Bureau of Prisons initiated an energy outreach program that educates each of its regions' staff on energy conservation and ensures collaboration with community leaders and businesses to spread knowledge about federal efforts in energy conservation, renewable energy, and sustainable practices.

The Federal Bureau of Prisons also conducts outreach activities within its own facilities. Low-risk inmates have the opportunity to receive education and training on renewable technologies through an apprenticeship training program. Eligible inmates learn skills that can enhance post-release employment opportunities in energy efficiency and renewable energy. As an example of the BOP's success, in 2001,the Bureau of Prisons invested \$3.5 million to install upgrades at the Federal Complex in Victorville, California. One year later, the design was complete for installation of a wind turbine, a photovoltaic (PV) covered parking array, and several cost-efficient upgrades to the HVAC system.

Today, when operating at full power, the wind turbine generates enough electricity for several hundred homes, while eliminating all of the air pollution that would be generated in serving these homes with conventional electric generation. The wind turbine produces up to 30 percent of the peak electric demand and nearly 10 percent of the annual electric consumption of the facility, providing a good degree of energy independence.

Recognizing the dual benefit of environmentally "free" solar energy and covered parking in the Mojave Desert, a PV carport array provides shade for two to four rows of staff parking while producing about 50 kilowatts of electricity on sunny summer days.

Upgrades to the HVAC system included converting the air systems from conventional constant volume to variable airflow via the addition of variable speed drives and improved computer controls. These changes provide a significant reduction in fan power, and provide flexibility in meeting heating and cooling loads. These improvements, along with the ability to monitor and display outside and total airflows, help address comfort complaints while saving energy and money.

The wind turbine, solar photovoltaic carport array, and HVAC upgrades were paid for entirely from incentives and energy cost savings, placing no additional financial burden on FCI Victorville and, in fact, saves \$350,000 in annual energy costs and almost 1.9 million kilowatt hours annually.



#### **UNICOR's Green Footprint**

UNICOR's fresh green "attitude" is more than a passion for color. Green is synonymous with the future. UNICOR's ultimate vision is to set the standard for environmental stewardship in the federal government and industry. To ensure that our commitment stays the course, a senior-level Task Force was formed to develop a five-year environmental plan, complete with measurable, corporate-wide objectives.

All UNICOR factories comply with applicable federal, state, and local environmental laws and requirements such as the Clean Air Act (CAA); the Clean Water Act (CWA); the Resource Conservation and Recovery Act (RCRA); the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA); and the Occupational Safety and Health Act (OSHA).

The world stands at the crossroads of the Environmental Era. Looking ahead, UNICOR will take its proven track record of green purchasing and low impact manufacturing to the next level of environmental stewardship, through the development and implementation of an environmental management system. We are working toward zero waste to landfill manufacturing, closed loop recycling, LEED-certified buildings and full compliance with ISO 14001. Whatever the environmental challenges we, as a society, may face in the years ahead, UNICOR stands resolute in its commitment to green for today's, and succeeding generations.

#### The government's green initiative is far from new to UNICOR.

- Water-based finishes, as opposed to volatile organic compound (VOC) finishes have been used in furniture finishing operations for more than nine years, and powder coating has been used since 1985.
- In the past five years, UNICOR has recycled more than 185 million pounds of computers and other electronic equipment. More than 33 million tons of scrap were kept from America's landfills.
- Recycled paper and soy/vegetablebased inks are used in our printing operations, and chemically inert inks are used in our screen-printing operations.
- Recycled foam cushioning, plastics, and cotton are used in conjunction with seating and mattress production.
- Pollution prevention measures are in place to meet permit requirements and emissions standards.
- CFCs are recovered and contained to prevent the release of ozone-depleting compounds from mechanical equipment...and more!

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Offer good for business or leisure travel. Please present cashier with U.S. Government employee ID, business card or Spot Club Exec card at exit.



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Contract # GS-33F-0028V

Federal Buyers, for a copy of our Capability Statementor to develop an Agency specific program, please contact Steve Ledbetter at sledbetter@theparkingspot.com, or call at 314-427-4740.

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Contract # GS-33F-0028V Schedule 599 (SIN 599-99) NAICS: 812930- Parking lots/Garages

WE HAVE AIRPORT PARKING COVERED.®

# Patriotism From Within

Mission Ready, Tested, and Proven... Then and Now



Since 1934, UNICOR has supplied products and services for our troops in harm's way. UNICOR was a vital defense supplier to the military during World War II, producing items such as bomb fins, TNT cases, parachutes, and cargo nets. Stateside, UNICOR repaired military patrol boats, tugboats, barges, and Navy floats used in submarine defense.

During the 1990-91 Persian Gulf conflict, federal inmates produced Kevlar helmets, camouflage battle dress uniforms, lighting systems, sand bags, equipment covers, blankets, night vision eyewear, and cabling used in the Patriot missile systems which played a key role in defending Allied troops. In response to the September 11 terrorist attacks on the United States, UNICOR provided relief assistance by sending 5,000 goggles to the New York and Pentagon recovery sites. UNICOR was also called upon to refurnish portions of the Pentagon destroyed by the devastating attack. UNICOR responded immediately by ramping up its factories and running double shifts in order to meet the Pentagon's emergent requirements.

By far, UNICOR's largest customer is the Department of Defense (DoD). Last year, alone, the DoD was responsible for 53 percent of UNICOR's total invoiced sales. The DoD has recognized UNICOR's efforts, both past and present. A particularly noteworthy event took place on September 19, 2005, at which time UNICOR

was commended for its outstanding support of our Nation's military. Mr. Steven Bernett, Deputy Commander of the Defense Supply Center Philadelphia (DSCP), presented Harley G. Lappin, Director, Bureau of Prisons with a "Supporting the Warfighter" award. The award recognized UNICOR for its tremendous support of DSCP's mission to provide equipment, materials, and supplies to each branch of the armed forces.

During the ceremony, Deputy Commander Bernett stated:

UNICOR has achieved extremely high levels of performance which deserve this recognition. During this time of war, our deliveries are often at an accelerated schedule. We at DSCP are very appreciative of UNICOR, especially with our critical need items. With more than \$200 million worth of orders during Fiscal Years 2004 and 2005, UNICOR has not had a single delinquency. In my 30 years of federal

procurement experience, I am not aware of any other instance where a vendor can match this accomplishment.

UNICOR's performance excellence has raised the bar for all other clothing and textiles manufacturers.

UNICOR's Clothing and Textiles Group is a long-time supplier of numerous items to DSCP, including battle dress uniforms, extreme cold weather clothing, physical fitness clothing, ammunition bags, canteen covers, and body armor. Beyond textiles, UNICOR also produces Kevlar helmets, communications equipment, cable/harness assemblies, office furniture and many other products for the military.

Most recently, the National Training Center (NTC) – a world class training facility – contacted UNICOR's Fleet Management and Vehicular Components factory to provide rebuilt vehicles specifically designed for military training purposes. The NTC is responsible for preparing troops for deployment around the world in support of the Global War on Terror.

Through design innovation, a surrogate model was created of several Army armored vehicles using a recycling strategy. Old vehicles were brought to UNICOR factories, then dismantled, completely restored, and reassembled with custom features to replicate current Army armored vehicles, both in design and functionality.

The latest product is the MRAP Troop Carrier, designed to provide troops realistic simulated battlefield environment training experience, at substantial cost savings to the military.

Federal inmates who produce UNICOR's wide spectrum of military goods, are especially honored and proud of their roles in supporting our Nation's efforts to achieve military readiness, notwithstanding incarceration. As one inmate recently shared (incarcerated at the Federal Corrections Institution in Greenville, Illinois), "I believe I've become a person my family and I can respect. I'm actually part of a team making uniforms for our soldiers which is extremely fulfilling, and helps me get through another day in prison – and that is priceless."





# Special Announcement

# GSA Multiple Award Schedule 69 merges with MOBIS

Effective July 1, 2009, **all SINS** under MAS Schedule 69, Training Aids & Devices, Instructor-Led Training; Course Development; Test Administration, have fully migrated to MAS Schedule 874 MOBIS (Mission Oriented Business Integrated Services).

All Schedule 69 vendors now hold MOBIS contracts.

Vendors received a formal unilateral modification regarding this change and updated Category (SIN) information. The training related MOBIS SINs are now 874-4, 874-5, 874-8 and 874-9, and will continue to be administered by the R2 National Administrative Services and Office Supplies Acquisition Center in New York. Procurement Contracting Officers (PCO) will also remain the same.

This migration significantly expands the training offerings previously found under Schedule 69. It allows for greater ordering flexibility and best serves GSA's customers because it will minimize the confusion experienced by customers due to similar services previously found under both Schedules. Moreover, the MOBIS "brand" enjoys the reputation of being one of the most flexible, diversified, and well known contract vehicles in government. With this migration, MOBIS is now in a stronger position to satisfy increasingly sophisticated and demanding customer training requirements.

The new SINS on MOBIS 874 read as follows:

#### 874-4 Instructor Led Training, Web-Based Training and Education Courses, Course **Development and Test Administration**

Proposed courses shall be commercially-available off-theshelf training and/or educational courses that are delivered via an instructor-led (i.e., traditional classroom setting or conference/seminar) and/or web-based (i.e., internet/intranet, software packages and computer applications) system. Courses shall have a defined course title, length of time (i.e., hours, days, semesters, etc.), description of material to be taught (i.e., syllabi, table of contents, etc.), and whether materials are included (i.e., books, pamphlets, software, etc.). Support materials not included may be offered on SIN 874-5. Proposed professional services shall be in support of planning, creating, and/or executing test administration, learning management, customized subject matter specific training and/or educational courses that are delivered via an instructor-led (i.e., traditional classroom setting or conference/seminar) and/or web-based (i.e., internet/intranet, software packages, and computer applications) system. At minimum, proposed professional services in support of planning, creating, and/or executing a customized course(s) shall include labor categories (i.e., Subject Matter Experts (SMEs), Program Managers, Project Managers, Research Assistant, Technical Specialist, etc.), subject matter(s), and methodology(ies) to be used. Acquisition training will be accomplished under SIN 874-8. Functional training covered under other schedules will not be accomplished under this SIN.



#### 874-5 MOBIS Support Products

Contractors shall provide support products used in support of services offered in SINs 1 through 3, 6, 7, 8, and 99. They can include: workbooks, training manuals, slides, videotapes, CDs, DVDs, software programs, etc. Any support products offered must be supplied in conjunction with services offered herein and cannot be sold as stand alone products. Support products should not be a significant part of the task. Two categories of support products may be priced in this solicitation: (1) off-the-shelf and (2) custom-designed. No administrative supplies (i.e., binders, index cards, pencils, paper, pens, blank cassettes/videotapes/CDs/DVDs, etc.) shall be offered as support products.

# 874-8 DAU and FAI Certified DAWIA and FAC Acquisition Workforce Training for GS1102 and non-1102 Personnel

Training for Acquisition Workforce (GS-1102 and non-GS-1102): In accordance with the Office of Federal Procurement Policy's (OFPP) Policy Letter 05-01, training courses shall be certified by the Defense Acquisition University (DAU) and comply with the Federal Acquisition Institute's (FAI) policy, and based on the Defense Acquisition Workforce Improvement Act's (DAWIA) and the Federal Acquisition Certification (FAC) requirements for certification at the junior, intermediate, and senior levels to reflect the need to meet increasingly more rigorous standards for education, training, and experience. This shall apply to all Contracting Officers (CO) regardless of general schedule series with authority to obligate funds above the micro

purchase threshold; all positions in the general schedule purchasing series (GS-1105); program and project managers (FAC-PM), as identified by the agency's Chief Acquisition Officer (CAO), or equivalent; all Contracting Officer's Representatives (CORs) and Contracting Officer's Technical Representatives (COTRs), or equivalent (FAC-COTR); all Emergency Response and Recovery Contracting Personnel; and significant acquisition-related positions identified by the CAO, or equivalent, using the guidance provided in OFPP Policy Letter 05-01.

# 874-9 Off-the-Shelf and Customizable Print, Audio, and Visual Instructional Training Devices

#### **Off-the-Shelf Training Devices**

Proposed training devices shall be commercially-available off-the-shelf training devices available as stand alone or ancillary to other services being offered on this schedule. They can include software programs, teaching machines and devices, simulators such as driving simulators, flight simulators, etc., prepared printed instructional material, medical models and simulators, prepared audio and visual instruction material and multimedia program kits.

#### **Customizable Training Devices**

Proposed training devices and simulators shall be in support of planning, designing, and/or producing customized training devices that are in print, audio, or visual format. Proposed training devices shall directly train students in a specific subject matter(s) or assist in the training of a specific subject matter(s).

For previously distributed information for vendors, please view the FAQ on the Vendor Support Center at <a href="https://vsc.gsa.gov/MOBISFAQ.pdf">https://vsc.gsa.gov/MOBISFAQ.pdf</a>

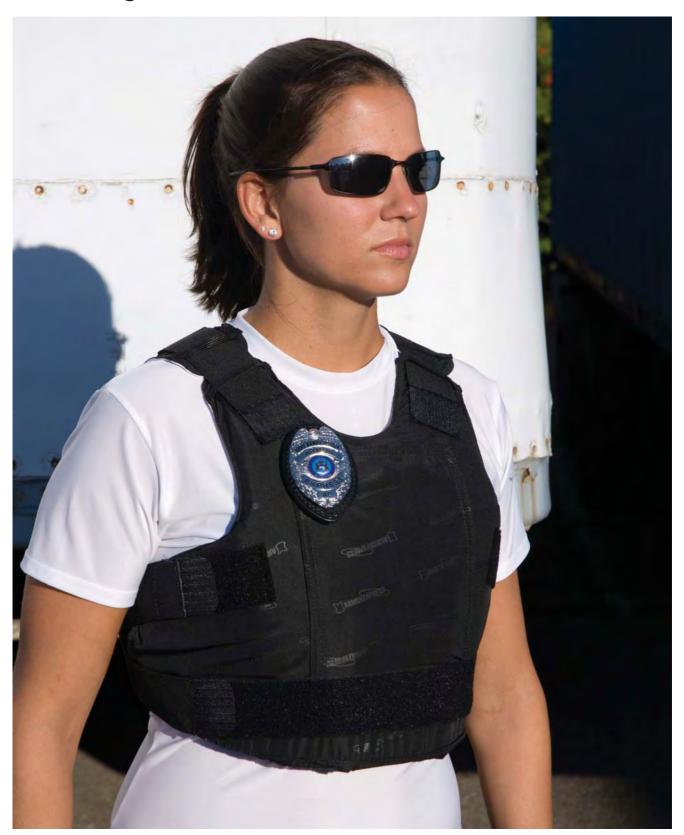
For more information, please contact:

Robert Woodside (212) 264-2693 or

Ralph Lentz (253) 931-7940

#### Close to the Vest

Protecting Corrections Officers in U.S. Prisons



What do toothbrushes, spoons, vanity mirrors, bedding material, broken water pipes, and pens all have in common?

They are just a few of the everyday materials prison inmates can craft into makeshift weapons.

Because correctional officers exist in a tightly controlled environment, traditional weapons such as handguns and knives are generally not a threat. But prisoners can craft homemade weapons out of a wide variety of everyday items creating a dangerous and often deadly environment for corrections officers and other inmates. Most facilities have a stockpile of confiscated makeshift weapons that include stun guns made from cell phones, razors from PDA batteries and, most commonly, sharpened "shivs" made from a variety of everyday materials.

Homemade shanks and sharp weapons are a common and prevalent threat for correctional officers throughout the world. As crime increases; county, state, and federal correctional facility populations have increased and with this trend correctional officers face greater threats. Many state facilities already use stab protective vests as standard issue, but with more and more threats, county and federal facilities are turning to stab armor to protect their staff.

#### The National Institute of Justice

For more than 25 years, the National Institute of Justice (NIJ), a research arm of the Department of Justice (DOJ), has conducted comprehensive research documenting the inner workings of the police, courts, and corrections systems in the U.S., and on innovations in criminal justice administration and technology. Using a veritable army of researchers, scientists, and analysts, the NIJ is committed to the continual improvement of criminal justice practices.

NIJ has developed standards for ballistic armor since the early 1970s. During that time, ballistic (handgun) threats had dramatically increased. It was realized by many public safety professionals that ballistic vests were needed and they have become a standard for most police agencies.

More recently, NIJ worked on comprehensive revisions to the body armor standard including focus on continuing performance despite degradation and aging. NIJ held workshops with industry and practitioners to solicit comments on the draft of NIJ Standard 0101.06 - Ballistic Resistance of Personal Body Armor for public comment.

The new standard covers the "bulletproof vests" that police officers wear. NIJ published the standard in July 2008, and now operates a voluntary laboratory accreditation program to help interested parties align with new standards.

More than 3,000 lives have been saved by officers wearing ballistic vests.





#### Stab Armor

A similar trend is happening in the corrections community. In September 2000, NIJ introduced the 0115.00 standard for stab and puncture resistant armor providing data to independently certify protection levels for this type armor. Stab armor is tested and certified to three levels of protection; SPIKE 1, SPIKE 2 and SPIKE 3 with SPIKE 3 being the highest level of protection.

Dual purpose armor protects against both ballistic and puncture threats, and might be considered for correctional transport situations or other law enforcement activities where officers could be exposed to both ballistic and stab threats. As mentioned, correctional environments are tightly controlled and the need for dual purpose vests are not considered necessary within a facility because it is unlikely handguns will enter a facility.

The highest level of ballistic armor is NIJ Level IIIA and as mentioned, SPIKE 3 stab. The highest level of protection in soft armor vest today is an NIJ Level IIIA and NIJ SPIKE Level 3 dual purpose vest. These vests are extremely flexible and comfortable and provide ultimate protection against both ballistic and stab threats.



Body armor and other tools for law enforcement officers can be obtained through GSA's Multiple Award Schedules Program. To explore how GSA can provide solutions for your agency's law enforcement, security, and technology needs, visit our Web site at www.gsa.gov or at www.gsaelibrary.gov for more information.

For more information on body armor, please visit the Justice Technology Network at www.justnet.org.

For more information of the National Institute of Justice, please visit www.ojp.usdoj.gov/nij.

#### Some examples of NIJ breakthroughs over the last 25 years include:

#### **Detecting Explosives & Drugs**

- Explosives. Pioneered new techniques for detecting and identifying explosives in the late sixties, early seventies.
- **Drugs.** Developed a way to determine the difference between crack and powder cocaine use in test subjects.

#### **Tools and Technology**

- Identifying Missing Persons. Developed and launched the <u>National Missing and</u>
   <u>Unidentified Persons System</u> (NamUs) making it possible to allow anyone to simultaneously search records of missing persons and unidentified human remains.
- Threat Neutralization. Measured effectiveness of tools and technologies to (1) safely distract or incapacitate suspects through use of less-lethal weapons and (2) identify and neutralize improvised explosive devices, such as vehicle bombs.

#### Procedural Improvements/Research

- Investigative Guides. Using expert panels, published guidelines on crime scene investigation, death investigation, and eyewitness evidence.
- Elder Abuse. Two studies about elder abuse are currently funded. The first examines how often elders experience four main categories of abuse. The second addresses whether elders with mild to moderate dementia can reliably report emotion events such as abuse.

#### **Terrorism**

- CBRN Standard. Responding to numerous inquiries from the field, NIJ develops a new standard for a Chemical, Biological, Radiological, and Nuclear (CBRN) ensemble to protect law enforcement from these dangers.
- **Terrorism Symposium.** NIJ holds terrorism symposium to discuss social science research on international and domestic terrorism.
- Response to September 11 Attacks. NIJ responds to September 11 attacks with onsite
  assistance, including search and rescue tools and technology and protective gear.

#### **DNA Research**

#### Procedural Improvements/Research

NIJ has been intimately involved with emerging DNA research since the very beginning. In the 1980s they began development of DNA technology applicable to criminal justice, and since 2000 have worked to improve its use through a number of efforts, including:

- National Commission on the Future of DNA Evidence. NIJ formed this Commission in 2000 to recommend ways the criminal justice system can unitize DNA evidence in the criminal justice system.
- **DNA Initiative.** A year later, NIJ launched the President's DNA initiative resulting in a dramatic increase in funding for research and use of DNA technology. Included \$44.2 million for backlog reduction and laboratory capacity improvements.
- Identification of Mass Disaster Victims. NIJ published a guide on using DNA to identify mass disaster victims including lessons learned from September 11, 2001.

NIJ continues to be at the forefront of the advancement of DNA research in relation to the criminal justice system, including the use of DNA evidence to solve property crimes and post-conviction testing.

NIJ spearheads and funds efforts to develop faster, more reliable, more widely applicable, less costly, and less labor intensive tools for identifying, collecting, preserving, and analyzing crime scene evidence.





# Federal Motor Vehicle Registration System (FMVRS) Launched



The U.S. General Services Administration (GSA) recently completed development of the Federal Motor Vehicle Registration System (FMVRS), which will register all federally-owned and commercially-leased motor vehicles that display official U.S. government license plates.

The system was developed through a partnership of GSA's Office of Governmentwide Policy and the GSA Fleet Program. It also holds a complete inventory of all U.S. government license plates manufactured, including those held by federal agencies for future use.

"With efforts by our first responders to protect our communities and neighborhoods, they should not have to second guess whether a government vehicle is authentic. This new registration system will give our state and local law enforcement the added tools they need to help ensure the public's safety," said an official from GSA's Office of Governmentwide Policy.

The system automatically creates a vehicle record in agencies' FMVRS files whenever a vehicle is purchased through AutoChoice\*. The system also automatically creates a license plate record in agencies' FMVRS files whenever a U.S. Government license plate is ordered through UNICOR/Amerimac. Each agency is responsible for matching the license plate record to the vehicle it was assigned to. It is also expected that the vehicle's POC and location information collected by FMVRS be reviewed regularly and updated immediately, since FMVRS data is now available to law enforcement at local, state, and federal levels.

Vehicles and license plates purchased prior to Oct 1, 2008, and vehicles acquired from a source other than AutoChoice still need to be entered manually using either the FMVRS bulk upload template or the on-line "Add" facility in the "Vehicle Detail" screen of the FMVRS program.

Data in the Vehicle Registration System is accessible to law enforcement officials at the federal, state, and local levels through the International Justice and Public Safety Network (Nlets). Nlets is a non-profit organization, owned and governed by the states.

Nlets provides a computer-based message switching system that links together state, local, and federal law enforcement and justice agencies for the purpose of information exchange. Via Nlets, law enforcement agencies have access to motor vehicles displaying state-issued license plates.

Querying / researching the federal vehicles through Nlets enables law enforcement officers to quickly identify and verify federal motor vehicles, including valid licensing and operational location. To champion this initiative of improved national security on Federal motor vehicles and license plates, GSA met with federal agency representatives to review security concerns, identify resource and budget impacts, develop system specifications, and worked with state departments of motor vehicles and law enforcement agencies. They determined that a new plate design should also include the use of license plate expiration dates. The GSA Fleet Program owns approximately 214,000 of the federal government's (and United States Postal Service) 645,000 non-tactical motor vehicles, leasing most of these vehicles to other federal agencies on a cost reimbursable basis. GSA Fleet's expertise in the operation of motor vehicle fleets and extensive automation accomplishments in this area makes their operation a perfect fit for the Vehicle Registration System.

\*AutoChoice is the federal government's online vehicle ordering tool – www.gsa.gov/autochoice.

# A Strategic Alliance

GSA and AbilityOne



The General Services Administration, Public Buildings Service (PBS), the Committee for Purchase From People Who Are Blind or Severely Disabled (Committee), and an AbilityOne Central Nonprofit Agency, NISH, representing AbilityOne-participating nonprofit agencies are working to promote the employment of people with severe disabilities, provide best value services for our PBS customers, provide a positive return on investment for U.S. taxpayers, and use commercial operating procedures and best practices. These organizations have partnered for many years to provide "best value" solutions to our federal customers.

PBS is the largest public real estate organization in the United States, maintaining more than 342 million square feet of workspace for more than a million federal employees in over 2,100 American communities. The more than 1,500 government-owned buildings comprise 51 percent of our inventory while the remaining 49 percent is leased from the private sector.

Through the internationally recognized Design and Construction Excellence program, PBS engages the best private sector architects, construction managers, and engineers to design and build award-winning courthouses, border stations, federal office buildings, laboratories, and data processing centers. PBS works to restore and maintain the vitality of communities where GSA has a presence.

PBS leases space to its federal customer agencies, and repairs, alters, and renovates existing facilities. PBS maintains ten presidential libraries, more than 400 historic properties and over 100 childcare centers. PBS, through the Department of Homeland Security, Federal Protective Services, provides security for its buildings. PBS also disposes of property, practices energy conservation, builds green and recycles. Eleven regional GSA offices located in major metropolitan centers across the country deliver comprehensive real estate services.

NISH is the national nonprofit agency designated by the Committee for Purchase from People Who Are Blind or Severely Disabled to provide technical assistance to Nonprofit Agencies (NPAs) interested in obtaining federal contracts under the AbilityOne Program. NISH's role is to work closely with NPAs and Government procurement agencies to ensure that the AbilityOne Program works effectively by providing employment opportunities for people with disabilities and at the same time, providing quality products and services to the federal government.

The AbilityOne Program provides employment opportunities for over 36,000 Americans who are blind or have other severe disabilities by orchestrating government purchases of products and services provided by nonprofit agencies employing such individuals throughout the country. Previously named for its enabling legislation, the Javits-Wagner-O'Day Act (41 U.S.C. 46-48c), this extraordinary socioeconomic program provides federal customers with a wide array of quality products and services, while providing more than 40,000 people who are blind or have other severe disabilities real jobs and increased independence.

The Committee for Purchase from People Who Are Blind or Severely Disabled is the AbilityOne Program's federal administrator. Through two Central Nonprofit Agencies, National Industries for the Blind and NISH (serving people with a range of disabilities), the Committee currently works with over 600 nonprofit agencies across the country, as well as in Puerto Rico and Guam, to provide employment opportunities to people with severe disabilities. The purchase of AbilityOne products and services by federal customers helps battle the 60 percent of this untapped labor resource who are not employed.

Therefore, a GSA / AbilityOne Strategic Alliance agreement is planned for signature in October, in order to align the following shared vision:

To establish a strategic alliance for long-term mutual benefit, that delivers improved processes for contracting, recognizes AbilityOne as the vendor of choice and values market-pricing, job creation, ease of process, flexibility, quality, and industry innovation.

Achievement of this vision is a process that both GSA and AbilityOne are committed to developing with a mutually agreeable implementation plan emphasizing the following objectives:

- PBS recognizes the AbilityOne Program as the vendor of choice for all PBS contracted custodial work and will provide the NISH nonprofit agencies the right of first refusal to perform custodial services for PBS.
- NISH will ensure nonprofit agency contract compliance that consistently provides PBS with high quality service at a mutually agreed upon fair market price. To further enhance this level of service NISH will maintain its Nonprofit Agency Quality program and certification process.
- PBS and NISH will work together to identify, correct, and continuously improve performance, communication, contract administration issues, and contract compliance with Committee assistance as appropriate.
- PBS will increase the share of work contracted through NISH over the coming years, to achieve the goal of job growth in the AbilityOne Program; each organization recognizes PBS' need to achieve its other socioeconomic goals and will not negatively impact small business.
- PBS, NISH, and the Committee will work together to pursue new and diverse business opportunities for addition to the Procurement List.

# Ask the Acquisition Expert

Welcome to GSA's
"Ask the Expert" column.
Here, we answer commonly
recurring questions received
about GSA's Acquisition
Programs.

In this issue, we discuss the UNICOR/Federal Prison Industries.



#### We Want to Hear from You!

We would like to gather your questions in advance and then respond to them. Please send any questions to asktheexpert@gsa.gov. You may well see your question in our next edition!

#### Question: Is UNICOR/Federal Prison Industries still a mandatory source for those items on its Schedule of **Products?**

Answer: UNICOR remains a mandatory source for items identified as mandatory on its Schedule of Products at www.unicor.gov, subject to comparability procedures outlined in question #2. This is the case even though, over the last few years, Congress enacted new laws, and the UNICOR Board of Directors adopted resolutions and other administrative provisions, which impacted the application of mandatory source. The items or product classes affected by these changes are designated on UNICOR's Schedule of Products as "non-mandatory." Additionally, UNICOR has added several new products to its Schedule over the past several years that are designated as "competitive" for which UNICOR is not mandatory. These items can be purchased by federal agencies from UNICOR on a voluntary basis at the Contracting Officer's (CO) discretion, should the CO decide that the UNICOR product meets the agency's requirements. Additional information about purchasing from FPI, can be found in the comprehensive, indexed directory found on UNICOR's

website, www.unicor.gov, (click on Purchase/Waiver Procedures & Policies).

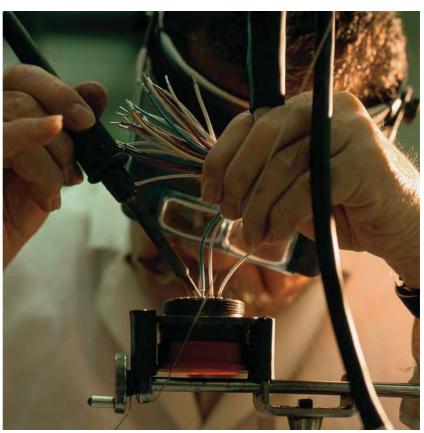
#### Question: How has Section 811/819 of the Defense Authorization Act of 2003 affected purchasing from UNICOR?

Answer: Some may mistakenly believe, or have been incorrectly advised, that UNICOR's "mandatory" source no longer applies. Rather, UNICOR's preferred source status (FAR Part 8.6) has been modified by these laws. Sections 811/819 (and Section 637) alter the process by which an agency purchases from UNICOR as follows: (1) before purchasing a product listed in the UNICOR catalog, contracting officers must conduct market research to determine whether the UNICOR product is comparable in price, quality, and time of delivery to

products available from the private sector. If UNICOR products are deemed comparable, then the mandatory source still applies. The product must be purchased from UNICOR, or a waiver requested to purchase the item elsewhere. (2) If the UNICOR product is not comparable in price, quality, or time of delivery, the Contracting Officer must use competitive procedures to acquire the product; and in conducting such a competition, a timely offer must be considered from UNICOR for award in accordance with the specifications and evaluation factors in the solicitation. The requirement to solicit a timely offer from UNICOR applies to products purchased from GSA Schedules, as well.

#### Question: Are UNICOR offerings price competitive with the prices available for similar products bought commercially or on GSA Schedules?

Answer: As required by Title 18, USC Section 4124, UNICOR prices must not exceed current market prices. Additionally, UNICOR must be comparable in price, quality, and delivery with the same or similar items offered elsewhere.



To ensure that federal customers do not pay more for a UNICOR product than a comparable product available from the private sector, the UNICOR Board of Directors adopted a resolution specifying that a waiver can be sought and, UNICOR will grant waivers in all cases where the private sector provides a lower price for a comparable product that UNICOR does not meet.

## Question: Am I allowed to buy from UNICOR in FSCs where they exceed 20% of the Federal Market?

Answer: Yes. The UNICOR Board of Directors has administratively waived the mandatory source in certain Federal Supply Classification (FSCs) codes where UNICOR's share of the federal market exceeds 20 percent. For those FSCs where FPI's mandatory source has been waived, FPI must be given full visibility of the requirement, and a fair and equitable opportunity to submit its offer. In these instances, the customer is no longer required to purchase from UNICOR, but may still choose to do so of their own volition. There are currently two FSC categories for which this resolution applies:

FSC 7240 Household/ Commercial Utility Containers - Items such as laundry/postal carts, dollies, waste receptacles, mobile utility carts.

FSC 7210 Household Furnishings - Items such as bed sheets, pillow cases, bedspreads, wash cloths, table cloths, blankets, box springs, mattresses, towels.

To learn more, visit www.GSAglobalsupply.gsa.gov.

#### Question: Am I still required to obtain a waiver in order to purchase from sources other than UNICOR?

**Answer:** Yes. UNICOR's Schedule of Products indicates which products are mandatory and require waiver approval. Products that are designated either non-mandatory or competitive do not require a waiver, nor is a waiver required for services.



The difference now, from earlier years, in terms of having to seek a waiver for products listed as mandatory on the UNICOR Schedule, is that the Contracting Officer will first follow the provisions of Section 811/819 of the Defense Authorization Act of 2003, whereby market research must be conducted to satisfy that UNICOR's product is competitive in price, quality, and time of delivery with that which is available commercially, prior to proceeding with the procurement. If, after having conducted market research, and finding the UNICOR product comparable, the CO decides that it remains preferable to purchase from another source, then the CO must first obtain a waiver from UNICOR prior to procurement.

#### Question: Can I buy items on GSA Schedules when those same items are available through UNICOR?

Answer: Yes. However, if UNICOR offers a product that is mandatory, one must first seek a waiver from UNICOR. Quite often, UNICOR offers the same or a similar item that is available for purchase on GSA Schedules. In such cases, the GSA Schedules state that those same or similar items may be available through UNICOR, and to check with UNICOR, first, for availability. Per the order of supply preference outlined in FAR 8.6 for the purchase of products, UNICOR remains a preferred source for those items listed as mandatory on its Schedule of Products (with some exceptions as outlined in a previous question). Also, FAR 8.6 encourages agencies to utilize UNICOR to the maximum extent possible.



# Question: What kind of turnaround can I typically expect from UNICOR to get commercial items such as seating?

Answer: Turnaround times vary according to the product. In all cases, UNICOR will meet or beat commercial delivery standards for the same or similar items. For example, UNICOR seating products offer two purchasing options: 1) Expedite Shipping 10 Day Shipping or Less - A limited offering of expedited seating to be shipped and delivered within 10 business days of order acceptance. Because stock availability changes constantly, we created a separate web store that allows customers to check our current stock levels and place orders online; 2) 45 Days or Less – A more extensive offering of office furniture, seating, and product options delivered within 45 days, to any destination within the contiguous United States.

Orders can be placed online in the Office Furniture Group store. Both stores can be accessed through UNICOR's main website, www.unicor.gov.

## Question: Has UNICOR added any new offerings to its Schedule of Products that I should be aware of?

Answer: The most recent new addition to our Schedule of Products -- which we are very excited about — is our new "green" offering of Photovoltaic (Solar) Panels.

Renewable energy holds great promise, and UNICOR has high expectations for this new product line offering. Additionally, Testing Services (High & Low Temperature Environmental, Humidity, Altitude, Salt Spray, Vibration, Electrical) was added to our Schedule in FY 2008.

Question: What is UNICOR's commitment to the Government's Greening initiative, and green product offerings? How can I determine which UNICOR products and services comply with the green procurement guidelines outlined in Executive Order 13423?

Answer: Executive Order 13423, issued by President George W. Bush in January 2007, addressed green purchasing requirements for federal agencies UNICOR has taken dramatic steps to move all its manufacturing efforts into compliance with the order.

Respecting the environment is first and foremost a priority at UNICOR, not just from the standpoint of the products and services we offer, but inclusive of the raw materials we purchase, our factory operations processes, and the packaging/shipment of your orders. The Government's greening initiative is far from being new to us. In fact, for the last ten years, water-based finishes vs. volatile organic compounds (VOCs) have been used in our furniture operations, and powder-coating finishes have been applied to our metals products since 1985. We're getting greener every day. We have an entire business group devoted to the recycling and recovery of computers, peripherals, and related electronics items.

And you can keep pace with our growing list of environmentally-friendly offerings at unicor.gov. Just click on the bright green leaf ("Green Initiatives/Products") and see for yourself how UNICOR can help you improve the environment while stretching your procurement dollars!

Visit the Green Initiatives/Products page on www.unicor.gov for more information.

Question: Which products or services does UNICOR provide, for which it is not a mandatory source of supply?

**Answer:** There are a number of products and services listed on UNICOR's Schedule of Products that are exempt from the mandatory source provision. These include: services; product purchases below the \$3,000

micropurchase threshold; products that are listed on our Schedule as "competitive" product offerings; and those designated "non-mandatory" as a result of market share determinations or other Board of Director resolutions.

Question: How does Section 827 of the National Defense Authorization Act for FY 2008 impact UNICOR purchasing by Department of Defense (DoD) components?

Answer: In FY 2008, a new requirement was passed as part of the Defense Authorization Act in that year, which further modified the application of mandatory source for Department of Defense customers. Effective March 31, 2008, DoD contracting activities – unlike civilian agencies – are required to use competitive procedures when purchasing products for which UNICOR's share exceeds 5 percent of the DoD's market. In using these procedures, UNICOR must be included in the solicitation process. For the latest listing of Federal Supply Classification categories (FSCs) meeting this criterion, access www.unicor.gov (click on Purchase and Waiver Procedures/Policies).

Question: If UNICOR offers a similar product to that available commercially, can I set-aside that requisition for small business?

Answer: No. If the product is designated a mandatory source item by UNICOR, the agency must buy from UNICOR or seek a waiver approval to procure the product, elsewhere. Under the provisions of Section 811/819 noted above, whereby UNICOR must demonstrate that its product is comparable in price, quality, and time of delivery to that available commercially; if a UNICOR product is determined through market research to be "non-comparable," then the requirement must go out to bid. If competitive procedures are used, UNICOR must still be given an opportunity to submit an offer. Thus, the requirement may not be set aside exclusively for small business.



Question: What level of quality can I expect when purchasing UNICOR products?

**Answer:** UNICOR maintains an extensive quality assurance system that meets or beats commercial industry standards. Backed by a robust SAP manufacturing system and rigorous quality testing, UNICOR maintains ISO 9001:2000 certified factories and Lean Six Sigma processes improve efficiency, reduce waste and enhance customer satisfaction.

#### Question: How do I go about placing my order with UNICOR?

Answer: Customers with purchasing authority within their agencies and those with a Government Credit Card can go to www.unicor.gov and place an order online. UNICOR

accepts purchase orders via mail, fax, electronic, EDI, and MIPR. Customers can also contact the Customer Service Center at 1-800-827-3168.

#### Question: What is the relationship between UNICOR and AbilityOne?

Answer: UNICOR and AbilityOne share similar characteristics in that they are both socio-economic programs, and preferred sources of supply to the Federal Government. FAR Part 8 specifies the priority of these programs. The two organizations collaborate in several ways. UNICOR has worked with AbilityOne over the years on joint projects utilizing resources from both labor pools to fulfill a customer's requirement. One good example of such a partnership is illustrated in this magazine in the article on WIN-WIN partnerships. Blind Industries and Services of Maryland does all of the cutting of fabric for FPI for its Army combat uniforms and some other military apparel items, where they employ blind persons to pre-cut uniform parts that are then assembled and sewn by UNICOR into a final product for delivery to the military. This partnership has been in place for several years, and has worked to the benefit of both parties. Additionally, UNICOR's Chief Operating Officer is a standing member of AbilityOne's Board of Directors.

#### Question: Can anyone purchase items from UNICOR, or are there limitations?

Answer: No. UNICOR is only authorized to sell its products to departments or agencies of the Federal Government, or to prime contractors holding a Federal Government contract. This restriction does not apply to services, where UNICOR can sell commercially; generally in instances where the work would otherwise be performed outside of the Unites States.

# UNICOR and GSA... A natural fit!



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Contract #GS-21F-0109U Schedule #51-V

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Vibration reducing air tools from **Honsa Ergonomic Technologies** are the smart choice in virtually any work environment that depends on the safe performance of percussive job functions. As a pioneer in the development of ergonomically smart air tools, **HONSA** tools have become fixtures in a broad spectrum of industries including...

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#### HONSA Needle Scaler Vacuum Kits

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#### **HONSA** Bio-Green Air Tool Lubricant

It's the perfect lubricant for rotary, reciprocating and percussive pneumatic tools. And it's safe for your employees and the environment! Because it's made from a renewable food source instead of petroleum, it's completely earth friendly and it provides excellent lubricity for air tools. It's available in quarts, gallons or drums. Treat our planet well!

**HONSA** vibration reducing tools are also available on our own website. Visit us at: **www.honsatools.com**.



# AD TO COME FROM EMILY

#### Training and Seminars

Let GSA Be Your Guide! GSA's local informational seminars for federal employees and military personnel can answer all of your questions about the wide range of products and services offered by GSA, including supply programs, GSA's Personal Property, Fleet Management, and Travel and Transportation programs, as well as environmental solutions and AbilityOne (formerly JWOD).

Seminars are free; however, lodging and transportation, if required, are the attending agency's responsibility. For seminar details and online registration, go to our Web site at www.gsa.gov/events, or contact your local representative at one of the numbers listed below and on the following page.

We'll Come To You! GSA can customize training seminars to your needs at your location! Call your local group specials point of contact in the following list for more information.



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Angela Griffin (215) 446-5047 angela.griffin@gsa.gov

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Ask about our group specials.

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#### Special Needs

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The GSA Professional Development and Training Section reserves the right to cancel any training session that may be affected by adverse weather, federal emergency or government related closure. Training will be cancelled and rescheduled at a later date. GSA will not be responsible for any additional travel expenses incurred by the student or his/her agency due to adverse weather, federal emergency or government related closure.

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#### LECTURE COURSES

#### 1700 – Travel Basics One Day Course (\$329)

This is a "must take" course if you are new to travel or need a quick refresher on the basic application of travel regulations, programs and procedures. All travelers should take this course to "know before they go" in order to ease the stress of official travel and avoid costly mistakes. The course "Travel Guide" serves as the course textbook as well as a handy travel reference guide! Students will learn how to plan a complete itinerary, select appropriate vendors, finalize arrangements, and complete travel documents. This course is ideal for newly hired government employees, interns, infrequent travelers, and authorizing/supervising/policy officials.

#### 1745 – Relocation Allowances: Federal Travel Regulations (FTR) (\$980)

This class explains, in plain language, the allowances provided to eligible civilian employees making a permanent change of duty station. Course content: travel authorizations, advances and vouchers; service agreements; househunting and en route travel; temporary quarters; shipment of household goods/automobiles; property management; real estate expenses; miscellaneous expenses; and last move home. Fast-changing updates and streamlining of federal travel allowances make annual (or even twice yearly) training strongly advised.

#### 1750 – Relocation Income Tax Allowances (RITA) (\$895)

This course looks at the treatment of reimbursed moving expenses by federal tax regulations. Students learn to distinguish between federal tax regulations and the FTR in reaching correct decisions concerning the Relocation Income Tax (RIT) allowances and its impact on personnel assigned to new duty stations.

Frequent changes in tax laws and regulations make annual training advisable for those who must know how to identify and calculate allowable moving expenses and taxable income. Instructional methods include lectures and discussions. Students should bring hand calculators to class.



#### 1755 – Shipping Household Goods and Transportation Management Services Solution (TMSS) Two-Day Course (\$895)

This course examines regulations on household goods and transportation. Students review entitlement and transportation regulations, practice preparing and making shipments, and work with loss and damage claims.

Now included in Shipping Household Goods, information on Transportation Management Service Solution (TMSS) which is the first comprehensive online freight and household goods transportation management system designed exclusively for federal civilian agencies. Demonstration of this dynamic new system will enable GSA customers to effectively and efficiently manage the entire transportation process and execute the following tasks online: Rate and route shipments, book shipments, generate bills of lading, track and trace shipments, view proof of delivery, perform repayment audits, pay for transportation services, resolve service and billing disputes, file/settle loss and damage claims, generate transportation reports, perform data analysis and facilitate post payment audits.

#### 1760 – Temporary Duty Travel Federal Travel Regulation (FTR) (\$875)

This lecture course teaches students how to compute temporary-duty travel allowances and responsibilities concerning: travel authorizations; allowable transportation; Fly America Act; contract city-pair fares; per diem allowances; actual expense; eTravel Service (eTS); government travel charge card; receipt requirements; emergency travel; conference per diem allowance; miscellaneous expenses; and submission of vouchers. Fast-changing updates and streamlining of federal travel allowances make annual (or even twice yearly) training strongly advised.

#### LECTURE COURSES

#### 1780 – Conference Planning Six-Hour Session (\$550)

This course teaches students the new travel regulations on conference planning, allowing agencies to increase per diem and pay for light refreshments. Discussion includes: where to hold meetings and conferences nationwide; obtaining proposals; estimating budget costs; what's included in room rate; using approved hotel accommodations; agency requirements for conferences; and the best times to hold conferences.

#### 2060 – Advanced Temporary Duty Travel – Federal Travel Regulation One-Day Course (\$620)

This advanced course provides in-depth discussion of the statute pertaining to travel authorizations and per diem allowances for domestic and foreign travel.

Discussion includes long-term Temporary Duty (TDY) assignments, mandatory use of the contract city-pair fares, and arranging travel services in accordance with FTR amendment 2003-7, eTravel Services, effective January 21, 2004. Additional topics include the mandatory use of the charge card, when conference per diem is allowed, miscellaneous expenses, receipt requirements, and voucher submission. Fast-changing updates and streamlining of federal travel allowances make annual (or even twice yearly) training strongly advised.



3000 – Temporary Duty Travel – Federal Travel Regulation (FTR)

For more details on registration, cost and payment information, please contact the GSA Professional Development and Training Section at (703) 605-0555 or visit our Web site at www.gsa.gov/traveltraining.

#### ON-SITE SPECIAL

#### 1761 – Approving Official Responsibilities: Federal Travel Regulation (On-Site Arrangements Only)

The travel authorizing/approving official or his/her designee (e.g., supervisor of the traveler) must review and sign travel claims to confirm the authorized travel. The reviewing official must have full knowledge of the employee's activities. He/she must ensure that: the claim is properly prepared in accordance with the pertinent regulations and agency procedures; a copy of authorization for travel is provided; the types of expenses claimed are authorized and allowable expenses; the amounts claimed are accurate; and the required receipts, statements, and justifications are attached with the voucher. Course content: travel authorizations; allowable transportation; contract city-pair fares; per diem allowances; actual expense; eTravel Service (eTS); government travel charge card; receipt requirements; miscellaneous expenses; submission of vouchers; and approving official's responsibilities.

For more information, please call the Travel Training Branch at (703) 605-0555, or email us at **travel.training@gsa.gov**.



#### DEPARTMENT OF DEFENSE OFFERINGS

#### 1765 – Temporary Duty Travel: Joint Federal Travel Regulations, Volume 1; (Uniformed Services \$875)

This course teaches students to understand temporary-duty travel allowances and responsibilities for uniform members for the Department of Defense. Topics covered are: travel orders; contract travel office (CTO); allowable transportation; fly America act; contract city-pair fares; per diem allowances; meal allowances; actual expense; government travel charge card; receipt requirements; emergency travel; conference per diem allowance; miscellaneous expenses; and submission of vouchers. Fast-changing updates and streamlining of travel allowances make annual (or even twice yearly) training strongly advised.

#### 1770 – Temporary Duty Travel: Joint Travel Regulations (JTR), Volume 2 (\$875)

This course teaches students how to understand temporary-duty travel allowances and responsibilities in accordance with the Joint Travel Regulations, Vol. 2 for civilian employees with the Department of Defense. Topics covered include: travel orders; contract travel office (CTO); allowable transportation; fly America act; contract city-pair fares; per diem allowances; meal allowances; actual expense; government travel charge card; receipt requirements; emergency travel; conference per diem allowance; miscellaneous expenses; and submission of vouchers.

Fast-changing updates and streamlining of travel regulations make annual (or even twice yearly) training strongly advised.

#### 1775 – Relocation Allowances: Joint Travel Regulations, Volume 2; Three - Day Course (\$980)

This course explains allowances provided to eligible Department of Defense civilian employees making a permanent change of duty station. Course content: travel orders, advances and vouchers, service agreements, house hunting and en route travel, temporary quarters, shipment of household goods/automobiles, property management, real estate expenses, miscellaneous expenses, and last move to home entitlement. Fast changing updates and streamlining of federal travel allowances make annual (or even twice yearly) training strongly advisable.



#### 2070 – Advanced Temporary Duty Travel: Joint Travel Regulations (JTR), Volume 2; One-Day Course (\$620)

This course provides in-depth discussion of the statute pertaining to travel orders, per diem allowances for domestic and foreign travel, transportation allowances, mandatory use of the contract airline city-pair fares, Defense Travel Service (DTS, Fly America Act, and the Civilian Board of Contract Appeals Travel Cases). Additional topics include the mandatory use of the charge card, miscellaneous expenses, receipt requirements, and voucher submission. Fast changing updates and streamlining of federal travel allowances make annual or even twice yearly training strongly advisable.

# ON-SITE SPECIAL

# 1771 – Approving Official Responsibilities: Joint Federal Regulations, Vol. 2 (On-Site Arrangements Only)

The travel authorizing/approving official or his or her designee (e.g., supervisor of the traveler) must review and sign travel claims to confirm the authorized travel. The reviewing official must have full knowledge of the employee's activities. He or she must ensure that: the claim is properly prepared in accordance with the pertinent regulations and agency procedures; a copy of authorization for travel is provided; the types of expenses claimed are authorized and allowable expenses; the amounts claimed are accurate; and the required receipts, statements, and justifications are attached with the voucher. Course content: travel orders; transportation allowances; contract city-pair fares; premium class travel; per diem allowances; contract travel office (CTO); actual expense; miscellaneous expenses; receipt requirements; submission of vouchers; and approving officials responsibilities.



# "NEW" ON-SITE SPECIAL

# 1705 – Advanced Travel Basics Four Hour Session

# Prerequisite: Student must have successfully completed Course 1700 Travel Basics

This course consists of the basic rules, regulations, policies, and procedures for the approval, authorization, entitlement, arrangement, performance, and vouchering of official travel provided in the Travel Basics course, as well as a more in-depth review of necessary travel actions, requirements and procedures required before, during, and after official travel is completed.

Intended for: New hires, interns, first time supervisors, new approving officials, new travel prepares or voucher examiners

# 1730 – Temporary Duty Travel: Federal Aviation Administration Travel Policy (FAA TP) Two Days

This course teaches students how to understand and compute temporary duty travel allowances and responsibilities in accordance with the Federal Aviation Administration Travel Policy (FAA TP).

Intended for FAA personnel only: FAA travel specialists, support staff, frequent travelers, authorizing/supervising/policy officials, new hires and interns.

This course is offered as an on-site special only. For more information, please call the GSA Professional Development and Training Section at (703) 605-0555, or email us at travel.training@gsa.gov.

# **ADDITIONAL COURSE OFFERINGS**

Shipping Household Goods and Transportation Management Services Solution (TMSS), Course 1755

Relocation Income Tax Allowances (RITA), Course 1750

Relocation Allowances: Federal Travel Regulations (FTR), Course 1745

Relocation Allowances: Joint Travel Regulations (JTR), Volume 2, Course 1775 Advanced Temporary Duty Travel: Federal Travel Regulations (FTR), Course 2060

Advanced Temporary Duty Travel: Joint Travel Regulations (JTR), Volume 2, Course 2070







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# FedRooms® Program Contact Information

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a wide range of products. Please visit
us at www.GSAglobalsupply.gsa.gov
for a complete selection.

# **NSN Phase Out**

GSA is dedicated to providing environmentally preferred and performance oriented cleaning solutions as well enhancing our partnering relationship with AbilityOne. As a result of these goals, a series of cleaning solution NSN's are being phased out and replaced with existing AbilityOne NSN's. An independent laboratory has verified that the AbilityOne NSN's perform as well or better than the NSN's they are replacing when measured against industry standard specifications. GSA wants to assist federal agencies with their effort to follow OFEE guidelines in procuring environmentally preferable and biobased products. Changes like these are a key to making the federal green purchasing program successful. The following list shows the NSN's being phased out and the corresponding replacement NSN's that should be used for all orders beginning December 1, 2009.

# **All-Purpose Cleaner**

Power Green is a concentrated muti-surface cleaner and degreaser. It removes dirt and oily soils from any washable surface including walls, floors, appliances, machinery, and carpets. The product is environmentally preferable. It is biobased, biodegradable, meets volatile organic compound emissions standards, and is non-hazardous. It may be diluted in hot, cold, or even sea water to meet specific cleaning needs.

NSN's no longer available			instead use these NSN's.		
NSN	Size	U/I	NSN	Size	U/I
7930-01-342-5315	24 oz.	BX (12 EA)	7930-01-373-8849	22 oz.	BX (12 EA)
7930-01-306-8369	1 gal.	BX (6 EA)	7930-01-373-8848	1 gal.	BX (6 EA)
7930-01-342-5316	5 gal.	CN	7930-01-373-8845	5 gal.	CN

# NEWS/UPDATES

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a new product or a comment

on GSA Global Supply?

E-mail to:

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# Clearance Items

# **Drinking System (\*\*\*\*REDUCED PRICE\*\*\*\*)**



Back worn hydration system. Compatible with CamelBak HydroLink system. Features: Burst-resistant polyurethane reservoir with leak-proof threaded cap. Detachable insulated drinking tube with bite valve and cover and a positive shut-off valve. Abrasion-resistant 1000D Cordura nylon shell.

Capacity: 102 oz. (3.1 liter); 17" L x 12" W x 2" D; Volume: cargo storage 90 cubic inches, cargo including water 274 cubic inches; Empty weight: 1.9 lbs. Unit includes: Baffled reservoir with external access wide-opening fill-port, zippered storage pockets, ventilated back panel with adjustable padded shoulder suspension harness with quick-release buckles. Sternum strap with quick-release buckle and an ergonomic carrying handle.

NSN 8465-01-514-1260

P/N 20402 Viper or equal

Color Woodland Camo

Price \$55.52 \$45.18 EA

# Insignia Mug (\*\*\*\*REDUCED PRICE\*\*\*\*)

This colorful, heavy-duty mug is dishwasher-safe and stays cool to the touch. Mug is made from 100% recycled material and is 100% recyclable when returned to the manufacturer.



Imprinted with the U.S. Marine Corps insignia.

3 100% Recycled

NSN 7350-01-438-7364

**Color** White

Size 8 oz.

Price \$23.61 \$16.50 BX(contains 4 EA)

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DD 1348

by mail at: GSA Global Supply (QSDACDA)

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819 Taylor St.

Fort Worth, TX 76102

# NEW PRODUCT HIGHLIGHTS





# Convenience Pack Copy Paper NEW

Convenience pack copy paper is 92 bright and acid free. At 20-lbs it is half the weight of traditional copy paper boxes. Unique design offers easy access to the paper and contains no staples, tape, or glue.

3 40% Recycled, Which Includes 30% Postconsumer Material

## Ream wrapped 2,500 sheets.

NSN 7530-01-562-3259

Color White

**Size** 8-1/2 x 11"

Price \$29.37 BX(contains 2500 SH)





■ Bulk pack, 2,500 sheets.

NSN 7530-01-562-3260

**Color** White

**Size** 8-1/2 x 11"

Price \$28.83 BX(contains 2500 SH)

# **Double-Sided Tape**

Double-sided tape with adhesive on both sides is excellent for attaching two sheets of paper, mounting photos, artwork and more with no mess. Tape won't show when applied and won't dry out or yellow. Comes in a durable, refillable plastic dispenser.



124-month maximum shelf life (not extendable)

#### Removable, photo safe, 2.4 mil thick acrylic

NSN 7510-01-565-9539

**Brand** AbilityOne

Color Clear

Size 3/4 x 400"

Price \$5.20 RO (contains 400 IN)

# Permanent adhesive, photo safe, 3.5 mil. thick acrylic

NSN 7510-01-565-9540

**Brand** AbilityOne

Color Clear

**Size** 1/2 x 450"

Price \$3.67 RO (contains 450 IN)

#### Removable, mounting post tape, 4 mil. thick

NSN 7510-01-565-9541

**Brand** AbilityOne

Color Clear

**Size** 3/4 x 150"

Price \$4.43 RO (contains 150 IN)



# **◀ Self-Stick Note Tray** NEW

Fan-fold pop-up note dispenser with 12 fan-fold yellow notepads.





30% Postconsumer Material

NSN 7530-01-565-2771

Color Blue

**Size** 3 x 3"

**Price** \$13.71 SE



# **USB Water Resistant Flash Drive** ►

USB flash drive, flip-style with swivel cap and key ring. High-speed USB 2.0; WIN2000/ME/XP/Vista. Durable data storage retention for 



#### Features password protection.

NSN 7045-01-568-4206 **Size** Capacity: 1GB **Price** \$31.40 EA

NSN 7045-01-568-4203 Size Capacity: 2GB **Price** \$51.57 EA

NSN 7045-01-568-4204 Size Capacity: 4GB **Price** \$86.45 EA

NSN 7045-01-568-4205 Size Capacity: 8GB Price \$149.77 EA

#### Features AES encryption and is FIPS 140-2 compliant.

NSN 7045-01-568-4207 Size Capacity: 1GB Price \$54.90 EA

NSN 7045-01-568-4208 Size Capacity: 2GB **Price** \$76.20 EA

NSN 7045-01-568-4209 Size Capacity: 4GB **Price** \$108.16 EA

NSN 7045-01-568-4210 Size Capacity: 8GB **Price** \$168.42 EA



# ■ Degradable Can Liner NEW

Degradable liner is a linear low-density bag that is puncture and tear resistant. Totally degradable when disposed of as litter in landfills or when buried in soil. **DD** 

13-gallon capacity, medium-duty.

NSN 8105-01-560-4934

Color White

**Size** 24 x 30"

30-gallon capacity, heavy-duty.

NSN 8105-01-560-4930

Color Brown

**Size** 30 x 36"

Price \$11.67 BX (contains 120 EA) Price \$10.12 BX (contains 60 EA)

33-gallon capacity, extra-heavy.

NSN 8105-01-560-4932

Color Green

**Size** 33 x 40"

Price \$11.70 BX (contains 40 EA)

39-gallon capacity, extra-heavy.

NSN 8105-01-560-4933

**Color** Brown

**Size** 33 x 34"

Price \$12.83 BX (contains 40 EA)



# **<b>◆ Compostable Trash Bag**

Compostable bags for the collection of green bin organic waste disposal and commercial composting. Heat and moisture accelerates the degradation process. These compostable products meet the stringent requirements of ASTM D6400 and carry the USCC and BPI certifications. Commercial degradation is 10 to 45 days and commercial biodegradation is less than six months. DD **SKILCRAFT** 

①12-month maximum shelf life (not extendable)

13-gallon capacity, heavy-duty.

NSN 8105-01-568-1545

Color Green

**Size** 24 x 30"

Price \$19.77 BX (contains 30 EA)

32-gallon capacity, heavy-duty.

NSN 8105-01-568-1544

Color Green

**Size** 33 x 48"

Price \$43.73 BX (contains 50 EA)

30-gallon capacity, extra heavy-duty.

NSN 8105-01-568-1546

Color Green

**Size** 30 x 39"

Price \$40,39 BX (contains 48 EA)

48-gallon capacity, heavy-duty.

NSN 8105-01-568-1548

Color Green

**Size** 42 x 48"

Price \$44.47 BX (contains 40 EA)

64-gallon capacity, heavy-duty.

NSN 8105-01-568-1547

Color Green

**Size** 48 x 60"

Price \$47.39 BX (contains 30 EA)



# NEW PRODUCT HIGHLIGHTS

# Safety Cable Tool NEW

The tool is used to tension the safety cable to a preset tension between the items to be secured, then crimp a retaining ferrule onto the cable and then cut the remaining leftover cable.

.032 Tool with 7" nose

NSN 5120-01-440-5129

**Brand** Safe-T-Cable

P/N SCT327

Color Red

Price \$405.29 EA



## **Corrosion-Preventive Compound**

Use for loosening rusted parts, displacing moisture, stopping squeaks, protecting metal against moisture, and cleaning or removing tar, grease, and adhesives. DD MSDS

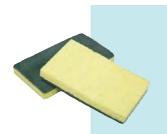
NSN 8030-01-418-9006

Brand WD-40 Co.

P/N 110054 Smart Straw

Color Lt Amber

Price \$55.68 BX (contains 12 EA, EA has 8 OZ)



# Scrubber Sponge NEW

Cellulose sponge with nylon scrubber material is for heavy-duty cleaning, scouring, scrubbing and shining. The sponge side is suitable for damp wiping and cleaning. DD ADIIITYONG

NSN 7920-01-566-4130

Color Green

Price \$2.82 PG (contains 3 EA)



## **Machinery Wiping Towel**

Disposable, non-woven cleaning cloth is highly absorbent and can be used for food services, general maintenance, and other general cleaning purposes. Made with two-ply Durable Recrepe (DRC) contruction with a mesh reinforcement.

Biodegradable per EPA/OECD test methods

NSN 7920-01-570-3636

Size 9-3/4" x 16-3/4"

Price \$24.00 BX (contains 150 EA)

# Lobby Broom NEW

Lobby-style broom has a 28" black wood handle with a flagged yellow polypropylene fiber head.
Ergonomically designed for use with the lobby dustpan 7290-01-460-6663.



NSN 7920-01-572-7349

**Price** \$4.67 EA

# **Dustpan**

This durable, lightweight dustpan is ideal for sweeping without having to bend over. The injection-molded, 12 x 11" plastic hopper swings freely or snap locks into upright position. Attached to 32" extruded aluminum handle. Use with lobby broom 7920-01-572-7349.

NSN 7290-01-460-6663

**Price** \$15.18 EA





# FEATURED PRODUCTS

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## **▲ Mechanic's Tool Pouch**

A convenient accessory for mechanics. Cotton duck cloth pouch has two webbed handles, a zipper closure along the entire length of the top and seven tool pockets. Bottom stiffened by synthetic composite board. **UNICOR** 

NSN 5140-00-329-4306

Color Olive Drab

**Size** 5-1/4"w x 11-1/2"l x 7"h

**Price** \$24.13 EA

# **▶** Trash Can

Steel receptacle is intended for collection of laundry or trash. Tapered top has two independently operating, self-closing, spring-hinged doors, each labeled "PUSH." Top is attached to the body by two heavy-duty hinges. Can is designed with four hooks, one at each inside corner, for hanging a removable cotton liner bag (included). The cotton liner bag supports a plastic liner for trash or may be used alone for towels and linens. **UNICOR** 

NSN 7240-00-634-0133

**Color** White

**Size** 18 x 18 x 34-1/2"

Price \$216.08 EA





#### **◀** Cloth

100% cotton terry cloth. Bleached white, woven with single loop pile, excellent for a wiping cloth. 8.7-oz per square yard. **UNICOR** 

Each bolt contains 50 yards plus or minus 5 yards. Bolt may contain no more than two pieces with no piece less than 10 yards.

NSN 8305-00-205-3065

Color White

Size Width: 36"; Length: 50 yds.

Price \$184.44 BO (contains 50 YD)



# **◀ Innerspring Mattress "Dormitory/Barracks Style"**

"Dormitory/Barracks Style" mattress designed for use in dormitory, barracks, and temporary quarters. Commercial quality institutional blue and white striped cotton twill ticking cover over a 1-1/2 inch thick cushioning layer for basic comfort. Innerspring unit is of all-wire construction and is designed to be functional and durable. Mattress meets or exceeds federal flammability standards for mattresses and pads (16CFR1632). Use with "Dormitory/Barracks Style" box springs. DD UNICOR

Suitable for use with "Dormitory/Barracks Style" Box Springs NSN 7210-01-163-3444.

Regular, Type II - Open end offset coils. Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-00-139-6424 Size 36 x 75 x 6-1/2"

**Price** \$97.64 EA

#### Firm, Type II - Open end offset coils.

Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-177-3627 Size 29 x 76 x 6-1/2" Price \$104.40 EA

NSN 7210-01-177-1491 Size 36 x 78 x 6-1/2" Price \$104.40 EA

NSN 7210-01-177-1496 Size 39 x 78 x 6-1/2" Price \$106.72 EA Suitable for use with "Dormitory/Barracks Style" Box Springs NSN 7210-00-582-7540.

Regular, Type II - Open end offset coils. Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-00-139-6411 Size 38 X 75 X 6-1/2", Twin or Bunk Price \$100.92 EA

Firm, Type III - Knotted coils. Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-076-1089 Size 38 x 75 x 6-1/2", Twin or Bunk Price \$104.40 EA

Extra-Firm, Type III - Knotted coils. Price listed is F.O.B. Origin (transportation costs are NOT included).

**NSN** 7210-01-076-1088 **Size** 38 x 75 x 6-1/2", Twin or Bunk **Price** \$104.40 EA Suitable for use with "Dormitory/Barracks Style"
Box Springs NSN 7210-00-110-8104.

Regular, Type II - Open end offset coils. Price listed is F.O.B. Origin (transportation costs are NOT included).

**NSN** 7210-00-110-8102 **Size** 38 x 80 x 6-1/2", Twin Extra-Long **Price** \$104.40 EA

Firm, Type III - Knotted coils. Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-076-9029 Size 38 x 80 x 6-1/2", Twin Extra-Long Price \$104.40 EA

Extra-Firm, Type III - Knotted coils. Price listed is F.O.B. Origin (transportation costs are NOT included).

**NSN** 7210-01-075-8359 **Size** 38 x 80 x 6-1/2", Twin Extra-Long **Price** \$104.40 EA

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Our efforts are ongoing to fulfill your supply needs and provide you with quality products at cost-saving prices. We now offer a wider range of products than ever before. Check out our expanded selection!

# ► Innerspring Mattress "Hospitality Style B"

"Hospitality Style B" mattress designed for use in housing installations. Commercial quality 100% polyester ticking cover quilted to 1/2 inch thick foam topper padding over a 1-1/2 inch thick cushioning layer for superior comfort. Innerspring unit is of knotted-coil all-wire construction with border wire for stability and durability. Mattress meets or exceeds federal flammability standards for mattresses and pads (16CFR1632). Use with "Hospitality Style B" box springs. DD UNICOR



# Suitable for use with "Hospitality Style B" Box Springs 7210-01-324-8808.

Firm. Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-324-6951

Size 36 x 80 x 8", Twin Extra-Long

Price \$109.04 EA

Extra-Firm. Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-325-2296

Size 36 x 80 x 8", Twin Extra-Long

Price \$109.04 EA

# Suitable for use with "Hospitality Style B" Box Springs 7210-01-325-3698.

Firm. Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-324-7982

Size 38 x 80 x 8", Twin Extra-Long

**Price** \$111.36 EA

Extra-Firm. Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-325-2297

Size 38 X 80 X 8", Twin Extra-Long

**Price** \$111.36 EA

# Suitable for use with "Hospitality Style B" Box Springs 7210-01-324-8807.

Firm. Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-324-6950

**Size** 36 x 80 x 8" **Price** \$106.72 EA

Extra-Firm. Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-325-2295

**Size** 36 x 75 x 8" **Price** \$106.72 EA

# Suitable for use with "Hospitality Style B" Box Springs 7210-01-325-0611.

Firm. Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-324-6952

Size 38 x 75 x 8", Twin or Bunk

Price \$109.04 EA

Extra-Firm. Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-325-3696

Size 38 x 75 x 8", Twin or Bunk

Price \$109.04 EA

# Suitable for use with "Hospitality Style B" Box Springs 7210-01-325-0613.

Firm. Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-324-7984

Size 53 x 80 x 8", Full Extra-Long

Price \$142.68 EA

Extra-Firm. Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-325-2299

Size 53 x 80 x 8", Full Extra-Long

Price \$142.68 EA



# **■** Box Springs "Dormitory/Barracks Style"

"Dormitory/Barracks Style" box springs designed for use in dormitory, barracks, and temporary quarters. Commercial quality institutional blue and white striped cotton twill ticking cover over a 3/8-inch thick insulator pad. Includes wraparound corner guards and bottom dust cover. Inner unit is of coil on slat construction with 9-1/2 gauge wire spring coils attached to a wood slat frame. Use with "Dormitory/Barracks Style" mattress. DD UNICOR

Suitable for use with Dormitory/Barracks Style" Mattress NSN 7210-00-139-6424 or 7210-01-076-1087.

Price listed is F.O.B. Origin (transportation costs are NOT included).

**NSN** 7210-01-163-3444 **Size** 36 x 75 x 6-1/2"

**Price** \$95.12 EA

Suitable for use with "Dormitory/Barracks Style" Mattress NSN 7210-00-139-6411, 7210-01-076-1088 or 7210-01-076-1089.

Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-00-582-7540

**Size** 38 x 75 x 6-1/2", Twin or Bunk

**Price** \$95.12 EA

Suitable for use with "Dormitory/Barracks Style" Mattress NSN 7210-00-110-8102, 7210-01-075-8359, or 7210-01-076-9029.

Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-00-110-8104

Size 38 x 80 x 6-1/2", Twin Extra-Long

**Price** \$95.12 EA

# **▶** Box Springs "Hospitality Style B"

"Hospitality Style B" box springs designed for use in housing installations. Commercial quality 100% polyester ticking cover layered over a 1 inch high loft insulator pad. Includes wraparound corner guards, lifting straps, and bottom dust cover. Inner unit is of grid top construction with 9-1/2 gauge wire springs unit attached to a 7 slat frame. Use with "Hospitality Style B" mattress. DD UNICOR

Suitable for use with "Hospitality Style B" Mattress 7210-01-324-6950 or 7210-01-325-2295.

Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-324-8807

**Size** 36 x 75 x 6-1/2"

Price \$103.24 EA

Suitable for use with "Hospitality Style B" Mattress 7210-01-324-6951 or 7210-01-325-2296.

Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-324-8808

**Size** 36 x 80 x 6-1/2"

**Price** \$103.24 EA

Suitable for use with "Hospitality Style B" Mattress 7210-01-324-6952 or 7210-01-325-3696.

Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-325-0611

**Size** 38 x 75 x 6-1/2", Twin or Bunk

Price \$103.24 EA

Suitable for use with "Hospitality Style B" Mattress 7210-01-324-7982 or 7210-01-325-2297.

Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-325-3698

**Size** 38 x 80 x 6-1/2", Twin Extra-Long

**Price** \$103.24 EA

Suitable for use with "Hospitality Style B" Mattress 7210-01-324-7984 or 7210-01-325-2299.

Price listed is F.O.B. Origin (transportation costs are NOT included).

NSN 7210-01-325-0613

Size 53 x 80 x 6-1/2", Full Extra-Long

Price \$113.68 EA



# **Safety Glasses**

Glasses provide eye protection while the wearer performs light work and can be worn over most prescription glasses. Wrap-around-style goggles with vented side protection are made of polycarbonate plastic and feature an anti-scratch, anti-fog coating and UV protection. In accordance with ANSI Z87.1. **UNICOR** 



**◀** (NFES #0476)

NSN 4240-01-292-5055 Color Tinted Amber Price \$3.52 PR



NSN 4240-01-292-2817
Color Tinted Gray
Price \$4.02 PR





NSN 4240-01-292-2816 Color Clear Price \$3.97 PR

## **Safety Goggles**

▼ Safety-type goggles provide eye protection against small flying particles of dust, chips and machine cuttings. Molded



plastic flexible frame has clear plastic lenses and an adjustable elastic webbing headband. Goggles are ventilated to reduce fogging and can be worn over eyeglasses. PRIME UNICOR

NSN 4240-00-052-3776

Color Clear

**Price** \$1.76 PR

► Wraparound style goggles for use as primary eye protection while performing any job that can possibly produce eye-damaging debris.



Indirect ventilated goggles permit the passage of air and may prevent the direct passage of liquids from chemical splash hazards. Goggles consist of a polycarbonate plastic lens with a soft outer molded plastic frame and may be worn over most prescription glasses. Replaceable lens and adjustable elastic headband. Minimum 99% UV protection. Meets ANSI Z87.1 PRIME UNICOR

NSN 4240-01-292-2818

Color Clear

**Price** \$6.32 PR





# **◀** Dropcloth

Unbleached cotton duck dropcloths are intended for general protection during painting, including for use on floors. Ultra-absorbent dropcloth has a hemmed or selvage edge. Weight: 9-1/4 oz. per sq. yd. PRIME UNICOR

NSN 8340-00-205-1910

NSN 8340-00-205-1862

Color Natural
Size 6' x 8'
Price \$27.59 EA

Color Natural Size 12' x 15' Price \$103.48 EA NSN 8340-00-205-1911

**Size** 10' x 12' **Price** \$57.08 EA

Color Natural

NSN 8340-00-205-1863

Color Natural
Size 15' x 15'
Price \$108.84 EA

NSN 8340-00-205-1861

Color Natural
Size 12' x 12'
Price \$70.92 EA

NSN 8340-00-205-1864

Color Natural
Size 20' x 20'
Price \$203.54 EA



# **■ Extension Light**

Trouble light reflector keeps glare out of eyes and directs light where it is needed. Extension cord permits use over wide range. Includes a metallic guard, an overhead attachment hook and on-off button switch. For use with 100w bulbs, the light conforms to UL standards. Operates on 115v AC, 60-Hz power, with a three-wire grounding-type cord. Not intended for use in hazardous areas. (Not intended for shipboard use.) **UNICOR** 

For Light-duty use, power cord is 18 AWG.

**NSN** 6230-00-140-1165

**Size** Length: 25'

**Price** \$54.20 EA

NSN 6230-00-146-8898

Size Length: 50'

**Price** \$57.98 EA

NSN 6230-00-146-8899

Size Length: 100'

Price \$73.85 EA

#### **Work Gloves**

Gunn cut gloves have a leather palm, full leather thumb and forefinger, and leather fingertips. Back of gloves are made of heavy unbleached cotton flannel. Leather is cream to light gray. UNICOR

## Features leather reinforced knuckles and a 4-1/2" gauntlet cuff.

Size: Men's commercial size extra-large.

NSN 8415-00-721-6590

**Price** \$8.56 PR

Size: Men's commercial size medium.

NSN 8415-00-634-4657

**Price** \$8.69 PR

#### Features leather reinforced knuckles and a 2-1/2" gauntlet cuff.

Size: Men's commercial size medium.

NSN 8415-00-634-4660

**Price** \$8.27 PR

## Features a 2-1/2" gauntlet cuff, without knuckle reinforcement.

Size: Men's commercial size medium.









# Extension Cord

Extension cord provides the ultimate in electrical flexibility. This cord includes a three-way outlet female connector



on one end and a three-prong connector plug on the other. Other features: two poles; thermoplastic insulation; two conductor cables; ground wire. (Plugs and outlets are integrally molded to cable jacket using same material.) Conforms to UL standards. UNICOR

Cord is 125 volts, 15 amps (3/14 AWG) and has non-locking connectors.

NSN 6150-00-144-0091 NSN 6150-00-485-6149

Size Length: 12' Size Length: 25' Price \$12.91 EA Price \$20.42 EA

Cord is 125v, 13 amp (3/16 AWG) and has non-locking connectors. SJT round cable.

NSN 6150-01-176-1801

Size Length: 25' Price \$15.86 EA

NSN 8415-00-634-4658

**Price** \$8.14 PR

▼ Flannel, gunn-cut gloves have a knitted wristlet, leather palm and a full leather thumb for greater

warmth and durability. Leather is cream to light gray. UNICOR

NSN 8415-00-634-4661 **Size** Men's Medium **Price** \$7.48 PR

► These light duty work gloves are made of cotton flannel. UNICOR

Clute-cut style with cotton knit wristlet.

NSN 8415-00-634-5026

**Color** Natural

Size Overall Length: 10"

Price \$25.12 PG (contains 12 PR)







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